



**NORRISTOWN MUNICIPALITY**  
**Council Workshop**  
**Tuesday, August 16, 2016**  
**6:30 PM - First Floor Conference Room**  
**AGENDA**

- I. Call to Order
- II. Moment of Silence / Pledge of Allegiance
- III. Roll Call
- IV. Motion to Approve Minutes
  - a. Council Minutes from August 3, 2016

V. **Executive Session Announcement**

- VI. Announcements
- VII. Public Comment
- VIII. Communication
- IX. Items for Action

**Municipal Solicitor**

- A. Stipulation and Order of Settlement Agreement: 324 George Street  
Approve or disapprove the Stipulation and Order of Settlement Agreement between Irene Moyseyenko and the Montgomery County Board of Assessment Appeals.

**Municipal Administrator**

- A. Responsible Contractor Ordinance Discussion  
Discussion on the Responsible Contractor Ordinance (RCO) and a possible request to Municipal Council to authorize the advertisement of Ordinance 16-11, amending the RCO to make the apprenticeship requirement apply for projects exceeding \$350,000.
- B. Bid Review Committee Discussion  
Discussion of the current bid policy and request Municipal Council to authorize the advertisement of Ordinance 16-12, creating a bid review committee.

**Finance**

- A. Resolution No. 16-138 Contact Resolution-Berkheimer  
Appointing additional liaisons between the Municipality and Berkheimer and Associates
- B. Resolution No. 16-140 Municipal Fee Schedule

Amending the Municipal Fee Schedule for an application processing fee for parades, street fairs, block parties and assemblies.

### **Public Safety**

- A. Resolution 16-137: Civil Service Amendment  
Motion to approve or disapprove Resolution No. 16-137, appointing amending the Rule and Regulations of the Norristown Civil Service Commission for Firefighter Agility Testing.

### **Planning and Municipal Development**

- A. Joint Resolution 16-141: Revising Sewer Fee Schedule  
Joint Resolution with the Norristown Municipal Waste Authority providing for a reduction in sewer fees for single family residential development projects, subject to additional conditions.
- B. Municipal Curative Amendment  
Recommendation for a Municipal Curative Amendment to amend the zoning ordinance by inserting a definition of "financial institution" which is currently permitted by right in the TC-Town Center District, but without the benefit of a specific definition.
- C. Resolution 16-139: Expanding the Keystone Opportunity Zone  
Approve Resolution 16-139 authorizing the expansion of the KOZ and authorize an application be submitted to the Department of Community and Economic Development (DCED) for the same.
- D. Retail Recruiting Recommendation  
Recommendation to award retail recruiting contract to *Downtown Works*, not to exceed \$50,000.
- E. Council Direction on Grant Writing Firms to Interview  
Council to provide the names of the firms to interview for grant writing services.

### **Departmental Reports**

- A. Police Report for July 2016
  - B. Planning Report July 2016
  - C. Fire Report July 2016
  - D. Code Enforcement Report July 2016
  - E. Public Works Report July 2016
  - F. Finance Report July 2016
  - G. Human Resources Report July 2016
  - H. Public Information Report July 2016
  - I. Parks & Rec. Report July 2016
  - J. New Horizons Collaborative Report July 2016
- X. Adjournment
- Anyone with a disability who wishes to attend this meeting and requires an auxiliary aid,

service or other accommodations to participate in the meeting, please call the office of the Municipal Administrator at 610-270-0421.