



NORRISTOWN MUNICIPALITY
Council Workshop
Tuesday, September 20, 2016
6:30 PM - First Floor Conference Room
AGENDA

- I. Call to Order
- II. Moment of Silence / Pledge of Allegiance
- III. Roll Call
- IV. Motion to Approve Minutes
 - a. Meeting Minutes from 9-06-2016
- V. **Executive Session Announcement**
- VI. Presentations
 - a. Audit Report-2015 Financial Statement
A Presentation to Municipal Council on the Audit Report/Financial Statement for Fiscal Year 2015
- VII. Announcements
- VIII. Public Comment
- IX. Communication
- X. Items for Action

Municipal Solicitor

- A. Advertisement of Ord. 16-14: Lost or Stolen Firearm Registration
Motion to approve or disapprove the advertisement of Ordinance 16-14, which would require all persons who have lost a firearm or had a firearm stolen within the Municipality to promptly notify the Norristown Police Department within 72 hours.

Finance

- A. Resolution 16-146: 2017 Minimum Municipal Obligation
To comply with Act 205 of 1984 and fund the 2017 Minimum Municipal Obligation for the Municipality employee retirement plans.
- B. Request for Proposal-Business Privilege Audit Services
To review submissions received in response to the request for proposal issued for business privilege audit services and to consider the recommendation of staff to appoint a business privilege tax auditor.

Public Safety

A. Resolution 16-147: Disposition of Records

Motion for Municipal Council to approve/disapprove Resolution 16-147, which authorizes Norristown PD to dispose of Court Case Files (Adult & Juvenile) and Juvenile Disposition Sheets from 1996.

Public Works

A. Ordinance 16-13: Amending Snow Emergency Route Ordinance

To amend section 2 of the Snow Emergency Route Ordinance, Subsection A & B to read as follows: "During the course of any snow storm, parking shall, be prohibited on Municipal streets as posted until such time as plowing, salting, and/or cindering is completed. The Municipality will notify residents when their streets are cleaned."

B. Snow & Ice Control Standard Operating Procedure (SOP)

This standard operating procedure will strive to address the difficulties of snow and ice control in the Municipality of Norristown caused by our narrow streets and alleys, high population density, residents parking their vehicles on city streets and topography while ensuring cost effectiveness and efficiency in our operations.

Planning and Municipal Development

A. EPA Brownfields Grant Activity

Update on EPA Brownfields grant activity from Norristown's environmental consultant (Greg Firely- Langan) for the project

B. Plymouthtowne Apartments Expansion - Request for Waiver of Land Development

Consider Keith Tornetta's request for waiver from land development for the Plymouthtowne Apartment Expansion.

Departmental Reports

A. Police Report

B. Planning & Development Report

C. Fire Report

D. Code Enforcement Report

E. Public Works Report

F. Finance Report

G. Human Resources Report

H. Public Information Report

I. Parks & Recreation Report

J. New Horizons Collaborative Report

XI. Adjournment

Anyone with a disability who wishes to attend this meeting and requires an auxiliary aid, service or other accommodations to participate in the meeting, please call the office of the

Municipal Administrator at 610-270-0421.