

NORRISTOWN MUNICIPALITY
COUNCIL WORKSHOP MEETING MINUTES
FEBRUARY 16, 2016

The Council Workshop Meeting of February 16, 2016 was called to order by Council President, Sonya Sanders, at 6:30 PM in the First Floor Conference Room.

There was a **Moment of Silence** followed by the **Pledge of Allegiance**.

The following Council members were present:

Marlon Millner
Olivia Brady
Valerie Scott-Cooper
Heather Lewis
Hakim Jones
Derrick Perry
Sonya Sanders

Also present:

Crandall Jones, Municipal Administrator
Robert Careless, Acting Municipal Solicitor
Captain Clowser, Norristown Police Department
Jayne Musonye, Director of Planning and Development
Chenora Burkett, Director of Finance
Michael Simonson, Code Manager
Thomas O'Donnell, Norristown Fire Chief

APPROVAL OF MINUTES:

There was a motion on the floor to approve the Minutes of the Council Meeting held on February 2, 2016 by Councilwoman Brady with a second by Councilman Millner. All in favor. Motion carries.

EXECUTIVE SESSION ANNOUNCEMENT

Council President Sanders announced that Council met in Executive Session prior to tonight's meeting to discuss litigation.

PRESENTATIONS - Creating and Implementing a Plan of Finance by Concord
Community Champions - Vacant Property Registration

There was a presentation by Concord explaining the details of a Plan of Finance for the Municipality of Norristown.

There was a presentation by Kevin Sidella of Community Champions who provided details of the

Foreclosure Registry Program.

Following the presentation by Mr. Sidella, there was a motion on the floor to move forward with the Foreclosure Registry Program by Councilwoman Brady with a second by Councilwoman Cooper. Councilman Millner voted “nay.” The motion carries 6-1.

ANNOUNCEMENTS: None.

PUBLIC COMMENT: None.

COMMUNICATION: None.

ITEMS FOR ACTION:

FINANCE

Motion to approve or disapprove proceeding with the Note Modification process for the General Obligation Note, Series of 2006

There was a motion on the floor to proceed with the Note Modification by Councilman Perry with a second by Councilwoman Brady. A Roll Call Vote resulted in:

Marlon Millner	yes
Olivia Brady	yes
Valerie Scott-Cooper	yes
Heather Lewis	yes
Hakim Jones	yes
Derrick Perry	yes
Sonya Sanders	yes

All in favor. Motion carries.

PLANNING/MUNICIPAL DEVELOPMENT

Motion to approve or disapprove authorizing a letter of support for the project at 1 West Main Street to be provided to the Zoning Hearing Board members for their February 23, 2016 meeting

Director Musonye provided a summarization. There was a motion on the floor to approve a letter of support by Councilwoman Lewis with a second by Councilman Perry. Councilman Millner voted “nay.” Motion carries 6-1.

Motion to approve or disapprove a change in the scope of work for the OIC Improvement project from decorative sidewalks to safety-enhancing measures

Director Musonye provided details. There was a motion on the floor to approve the change by Councilman Jones with a second by Councilman Millner. All in favor. Motion carries.

PUBLIC SAFETY

Motion to approve or disapprove Resolution 16-108 to establish Handicapped Parking at 537 Cherry Street and 614 Haws Avenue and to remove the Handicapped Sign at 1303 Markley Street

There was a motion on the floor to approve Resolution 16-108 by Councilwoman Brady with a second by Councilwoman Lewis. A Roll Call Vote resulted in:

Marlon Millner	yes
Olivia Brady	yes
Valerie Scott-Cooper	yes
Heather Lewis	yes
Hakim Jones	yes
Derrick Perry	yes
Sonya Sanders	yes

All in favor. Motion carries.

LEGAL

Motion to approve or disapprove the advertising of a proposed Ordinance implementing the provisions of the Local Taxpayers Bill of Rights

There was a motion on the floor to approve the advertising by Councilman Millner with a second by Councilwoman Lewis. All in favor. Motion carries

Motion to approve or disapprove Resolution 16-109 establishing the regulations to implement the Local Taxpayers Bill of Rights

There was a motion on the floor to table this item by Councilman Millner with a second by Councilman Perry. All in favor. Motion carries.

ITEMS FOR DISCUSSION:

Review the amendment to the Norristown Paid Firefighter Pension Plan

Mr. Crandall Jones and Ms. Chenora Burkett provided information regarding the Paid Firefighter Pension Plan.

Monthly Department Reports:

a. Fire Department

Fire Chief O'Donnell presented details of the Fire Department's January Report including performance measures, tasks and goals.

b. Police Department

This report will be presented next month due to Chief Talbot's absence.

c. Codes

Mr. Simonson presented details of the Codes Department's January Report including new policies for penalties, quarterly training and a new process for paperwork tracking.

d. Finance

Director Burkett provided details for Finance including information about field work, re-designed rental licenses, use of a coin counter for cash and a counterfeit money checking machine.

Councilwoman Lewis asked if delinquent taxes were a reason to reject a rental license. The Solicitor stated he would research this and present to the next Council Workshop meeting. Council was in agreement.

e. Public Works

Mr. Crandall Jones provided details including the procurement of GPS devices for all vehicles, brining, re-bid on the roof repair, electronic recycling options, completed advertisement for a Public Works Director and plow trucks.

f. Planning and Development

Director Musonye provided details such as a summary of the CDBG money, PC Grant Workshop meetings, Chestnut Hill Restaurant Recruiter Program, new proposed development at 1500 Dekalb Street, a March 2, 2016 Town Meeting at the Norristown Public Library, and a Royal Farms development proposal.

g. Office of the Administrator

Mr. Crandall Jones provided a report with items such as kayak rides at the Riverfront, the Fourth of July event being planned by the Special Events Committee, CIP booklet, King of Prussia High Speed Line and a meeting with the county regarding snow and using lots.

ADJOURNMENT:

There was a motion on the floor to adjourn the Council meeting by Councilwoman Cooper with a second by Councilwoman Lewis. All in favor. Motion carries.

Respectfully submitted,

Roseann M. Santangelo

