

NORRISTOWN MUNICIPALITY
COUNCIL WORKSHOP MEETING MINUTES
JULY 19, 2016

The Council Workshop Meeting of July 19, 2016 was called to order by Council President, Sonya Sanders, at 6:30 PM in the First Floor Conference Room.

There was a **Moment of Silence** followed by the **Pledge of Allegiance**.

The following Council members were present:

Marlon Millner
Olivia Brady
Valerie Scott-Cooper
Heather Lewis
Derrick Perry
Sonya Sanders

Also present:

Crandall Jones, Municipal Administrator
Natasha Taylor-Smith, Acting Municipal Solicitor
Chief Mark Talbot, Norristown Police Chief
Tom O'Donnell, Norristown Fire Chief
Jayne Musonye, Director of Planning
Chenora Burkett, Director of Finance
Michael Simonson, Code Manager
Thomas Odenigbo, Director of Public Works

APPROVAL OF MINUTES:

There was a motion on the floor to approve the Minutes of the Council Meeting held on July 5, 2016 by Councilman Perry with a second by Councilwoman Brady. All in favor. Motion carries.

EXECUTIVE SESSION ANNOUNCEMENT

Council President Sanders announced that Council met in Executive Session prior to tonight's meeting to discuss litigation and personnel issues.

Planning and Municipal Development

Kennedy Kenrick Concept Plan Recommendation

Director Musonye introduced the representatives. She stated that the goal for Council was to issue a letter of support in order for the developer to secure financing.

Councilwoman Lewis arrived at 7:37 pm.

Director Musonye noted that the Planning Department chose Option B as the layout for the development because it is more efficient and it allows good traffic flow. She noted that there would be neigh-

bor input throughout the process.

There was a motion on the floor to identify Option B as the preferred concept based upon the Planning Department's recommendation for the Kennedy Kenrick land development plan by Councilwoman Brady with a second by Councilman Perry. All in favor. Motion carries.

Councilman Millner arrived at 6:45 pm.

ANNOUNCEMENTS: by Councilman Perry

“NATIONAL NIGHT OUT” - 1300 Block of Willow Street. Free food, fun, games, music and entertainment. Contact Doris Starks of Town Watch for more information.

“UNITY DAY” - Simmons Park, August 28th.

“GRAND OPENING” - Five Saints Distillery. Saturday, July 23rd. There will be a ribbon-cutting ceremony, food, tours and entertainment.

“COFFEE WITH COPS” - Wednesday, July 20th, 8-10 am, Dunkin Donuts Johnson Highway and Markley Street.

PUBLIC COMMENT:

Lita Gibson, 48 East Oak Street - Ms. Gibson came before Council with an issue regarding a loading dock that was built in front of her house which is causing her sidewalks to crack. She asked Council who is responsible for fixing the sidewalks. She left her contact information with Mr. Crandall Jones.

COMMUNICATION: None.

ITEMS FOR ACTION:

Municipal Administrator:

Ratify License/Lease Agreement for Fire Truck

Fire Chief O'Donnell noted that one of Norristown's fire trucks was in an accident and they asked to use an extra truck from Conshohocken.

There was a motion on the floor by Councilwoman Lewis with a second by Councilwoman Brady to approve the ratification of the License/Lease Agreement between the Borough of Conshohocken and The Municipality of Norristown for utilization of a reserve fire truck. All in favor. Motion carries.

PRESENTATIONS: (OUT OF ORDER)

Capital Improvement Plan 2017-2021

Director Burkett provided details of the Plan and Mr. Chris Gibbons, Financial Advisor, was present to explain and answer questions. Mr. Crandall Jones suggested getting feedback from Council and to

schedule subsequent discussions regarding borrowing. Councilman Millner suggested a series of Public Meetings as well.

There was a motion on the floor by Councilwoman Cooper with a second by Councilman Perry to proceed with the necessary financing applications for funding a Capital Improvement Project. All in favor. Motion carries.

Finance

Motion to approve/disapprove proposed Ordinance No. 16-10 to adopt Norristown Paid Fire Fighter Pension Plan Amendment

Director Burkett provided details. There was a motion on the floor by Councilwoman Lewis with a second by Councilwoman Brady to approve Ordinance No. 16-10. A Roll Call Vote resulted in:

Marlon Millner	yes
Olivia Brady	yes
Valerie Scott-Cooper	yes
Heather Lewis	yes
Derrick Perry	yes
Sonya Sanders	yes

Motion carries unanimously.

Planning and Municipal Development

Grant Writing RFP Responses

Director Musonye provided packets to Council regarding the proposals that were received. Council decided to get back to Director Musonye after they have read the proposals.

Planning Department Update of Retail and Recruiting Proposals

Director Musonye provided Council with packets containing the updates. There was some discussion between Staff and Council.

Certification of Blighted Properties - a summary of the actions taken by the Blighted Property Review Commission and the Norristown Planning Commission on July 12, 2016

Director Musonye handed out to Council a packet containing the findings.

ADJOURNMENT:

There was a motion on the floor to adjourn the Council meeting by Councilwoman Cooper with a second by Councilwoman Lewis. All in favor. Motion carries.

Respectfully submitted,

Roseann M. Santangelo