

MUNICIPALITY OF NORRISTOWN

MONTOMERY COUNTY, PENNSYLVANIA



Proposed 2017 General Operating Budget

Prepared by the Office of the Municipal Administrator
and the Finance Department



Municipality of Norristown

Municipal Council

Sonya D. Sanders, President
Derrick D. Perry, Vice President
Heather Lewis, District 2
Valerie Scott Cooper, District 3
Hakim Jones, District 4
Olivia Brady, At Large
Suanne Gardiner, At Large

Crandall O. Jones
Municipal Administrator

December 6, 2016

Honorable Municipal Council and Citizens:

Transmitted herewith is the Municipality of Norristown's balanced budget for the Fiscal Year 2017, in accordance with the Municipal Code and related laws. The budget is the product of input from elected officials, the community and each department that aims to provide a fiscally responsible spending plan for excellent service to the Municipality of Norristown.

The budget for the Fiscal Year 2017 reflects—as nearly as possible—estimated revenues and expenses for general operation for the 2017 budget and calendar year. This proposed budget sets priorities, makes clearer the operational service demands and establishes base funding available. The proposed budget incorporates a 0.5 (3.94%) millage increase in real estate taxes; and, in conjunction with revenue generated from other sources funds, conscientiously accounts for day-to-day general operations, debt service, capital equipment and facilities. The proposed 2017 general operating budget is \$32,152,929 and represents a 4.20% increase over the 2016 general operating budget.

The budget for Fiscal Year 2017 continues to include financial policies and procedures that provide a foundation for the framework of good governance, sound business management, fiscal responsibility, long-term sustainability and good governance. While it is most desirable not to have to propose a tax increase—and we have not done so in three years—we believe it irresponsible to not recognize the reality before us. Over the last three budget cycles, we have reduced the size of our operations, become a leaner, smarter and more efficient government operated fully in the black.

While there were legitimate staffing requests from our public safety and public works operations, this budget does not include staff increases. Rather, the major cost increases associated with this budget relate to:

1. Increased benefits (health insurance, pension) costs;
2. A decrease in property values, primarily due to reassessments;
3. The need to effectively address material and supply needs for Public Works operations; and
4. Contracted salary increases.

Looking forward, the leadership team will continue to focus on improving the way we do business. Our team has been charged with defining new, innovative ways to provide our services to the community. As in previous years, with budget preparation and implementation our entire team continuously works to provide the highest level of service at minimal costs.

I would like to thank the Municipal Council and the Municipality department directors and managers, as well as residents, who assisted in the budget process. I also commend Chenora Burkett, our Finance Director, for her guidance and management of the process.

To that end, I respectfully submit the proposed 2017 General Operating budget for the Municipality of Norristown to Municipal Council for your consideration.

With every good wish,

A handwritten signature in blue ink, appearing to read "Crandall O. Jones". The signature is fluid and cursive, with a large loop at the end.

Crandall O. Jones, ICMA-CM
Municipal Administrator

MUNICIPALITY OF NORRISTOWN

Proposed Fiscal Year 2017 General Fund Budget

GENERAL OPERATING BUDGET

| ACCOUNT NUMBER | DESCRIPTION | PROPOSED FY 2017 BUDGET |
|---|---|-------------------------|
| REAL ESTATE TAXES | | |
| 301 | 301000 REAL ESTATE TAXES - CURRENT | 11,273,043.86 |
| 301 | 302000 REAL ESTATE TAXES-DELINQUENT | 350,000.00 |
| 301 | 302200 BOROUGH-INTERIM | 5,000.00 |
| | | <hr/> |
| | | \$ 11,628,043.86 |
| LOCAL TAX ENABLING ACT & MISC. TAXES | | |
| 310 | 302400 PER CAPITA TAXES-CURRENT | 45,000.00 |
| 310 | 302600 REAL ESTATE TRANSFER TAXES | 425,300.00 |
| 310 | 302700 EARNED INCOME TAXES-CURRENT | 7,585,000.00 |
| 310 | 302800 EARNED INCOME TAXES-DELINQUENT | 392,176.00 |
| 310 | 302900 LOCAL SERVICES TAX-CURRENT YEAR'S LEVIEE | 681,248.00 |
| 310 | 303100 BUSINESS PRIVILEGE TAXES CURRENT | 950,000.00 |
| 310 | 303200 BUSINESS PRIVILEGE TAXES-DELIQUENT | 200,000.00 |
| | | <hr/> |
| | | \$ 10,278,724.00 |
| BUSINESS LICENSES AND PERMITS | | |
| 321 | 303300 HOUSING | 550,000.00 |
| 321 | 305300 TRANSIENT RETAILERS | 600.00 |
| 321 | 305400 MECHANICAL DEVICES | 500.00 |
| 321 | 305500 CABLE TELEVISION FRANCHISE | 464,546.00 |
| 321 | 305700 SIGNS | 30,000.00 |
| 321 | 309900 GENERAL CONTRACTOR | 24,000.00 |
| | | <hr/> |
| | | \$ 1,069,646.00 |
| NON-BUSINESS LICENSES AND PERMITS | | |
| 322 | 304500 PARKING-GREEN STREET | 18,975.00 |
| 322 | 304700 PARKING-KOHN STREET | 1,338.00 |
| 322 | 304900 PARKING AIRY STREET | 3,420.00 |
| 322 | 305000 PARKING LAFAYETTE STREET | 1,350.00 |
| 322 | 305900 STREET ENCROACHMENTS/HIGHWAY PERMITS | 110,000.00 |
| | | <hr/> |
| | | \$ 135,083.00 |

MUNICIPALITY OF NORRISTOWN
FY 2017 PROPOSED BUDGET

GENERAL OPERATING BUDGET

| ACCOUNT NUMBER | DESCRIPTION | PROPOSED FY 2017 BUDGET |
|-----------------------------------|--|-------------------------|
| FINES | | |
| 331 | 306100 COURT DISTRICT JUSTICES | 425,000.00 |
| 331 | 306200 VEHICLE CODE VIOLATIONS | 30,000.00 |
| 331 | 306300 PARKING VIOLATIONS | 568,402.00 |
| 331 | 306350 BOOT | 25,000.00 |
| 331 | 306500 SNOW CITATIONS | 500.00 |
| 331 | 306600 WEED/LITTER VIOLATIONS | 15,000.00 |
| | | \$ 1,063,902.00 |
| FORFEITS | | |
| 332 | 332000 FORFEITS | 50,000.00 |
| | | \$ 50,000.00 |
| INTEREST EARNINGS | | |
| 341 | 306700 INTEREST EARNINGS | 82,000.00 |
| | | \$ 82,000.00 |
| RENT AND ROYALTIES | | |
| 342 | 342100 RENT OF LAND | 59,683.00 |
| | | \$ 59,683.00 |
| INTERGOVERNMENTAL REVENUES | | |
| 351 | 351009 COMMUNITY DEVELOPMENT | 165,692.50 |
| 354 | 315000 FIRE GRANT | 14,000.00 |
| 354 | 354015 RECYCLING/ACT 101 | 20,000.00 |
| 355 | 310400 PENDOT-SNOW REMOVAL | 10,000.00 |
| 355 | 307400 PUBLIC UTILITIES | 23,866.00 |
| 355 | 307500 ALCOHOLIC BEVERAGES TAXES | 8,150.00 |
| 355 | 313200 FIREMAN'S RELIEF ASSOCIATION | 150,000.00 |
| 355 | 355005 GENERAL MUNI PENSION STATE AID | 1,014,917.91 |
| 355 | 355006 SUPPL STATE PENSION ASSIST-AG-490 & AG-64 | 5,145.00 |
| 357 | 316000 POLICE GRANTS | 178,000.00 |
| | | \$ 1,589,771.41 |

MUNICIPALITY OF NORRISTOWN
FY 2017 PROPOSED BUDGET

GENERAL OPERATING BUDGET

| ACCOUNT NUMBER | DESCRIPTION | PROPOSED FY 2017 BUDGET |
|-------------------------------|--|----------------------------|
| GENERAL GOVERNMENT | | |
| 361 | 302300 REAL ESTATE TAX COMMISSION | 42,000.00 |
| 361 | 308400 USE AND OCCUPANCY | 87,513.00 |
| 361 | 308500 CERTIFICATES AND DUPLICATES | 22,335.00 |
| 361 | 308600 ZONING HEARING FEES | 45,269.00 |
| 361 | 308700 SITE PLAN REVIEW FEE/PLANS & SPECTS | 13,225.00 |
| 361 | 308800 SALE OF MAPS, PUBLICATIONS | 805.00 |
| 361 | 308900 FIRE PREVENTION PERMITS | 19,456.00 |
| 361 | 361075 NOTARY FEES | 100.00 |
| 361 | 361080 ADMINISTRATIVE FEE | 30,674.00 |
| | | \$ 261,377.00 |
| PUBLIC SAFETY | | |
| 362 | 306400 TOWING | 27,750.00 |
| 362 | 309000 FIRE REPORTS | 1,200.00 |
| 362 | 309100 SPECIAL POLICE SERVICES | 28,250.00 |
| 362 | 309300 SALE OF ACCIDENT REPORTS | 14,380.00 |
| 362 | 309500 SCHOOL GUIDE REIMBURSEMENT | 250,000.00 |
| 362 | 309600 BUILDING PERMITS | 390,000.00 |
| 362 | 309700 ELECTRICAL PERMITS | 75,000.00 |
| 362 | 309800 PLUMBING/HEATING PERMITS | 125,000.00 |
| 362 | 310000 FIRE INSPECTION | 27,000.00 |
| 362 | 310120 FIRE DEPT EMERG. RESPONSE FEE | 17,000.00 |
| 362 | 310150 FIRE OPERATIONAL PERMIT FEE | 1,900.00 |
| 362 | 310500 PROPERTY ABATEMENT | 20,000.00 |
| 362 | 390000 PROCESSING ROOM REVENUE | 26,000.00 |
| | | \$ 1,003,480.00 |
| HIGHWAYS AND STREETS | | |
| 363 | 310200 PARKING METERS | 408,000.00 |
| | | \$ 408,000.00 |
| SOLID WASTE COLLECTION | | |
| 364 | 303500 RUBBISH DELIQUENT | 481,748.75 |
| 364 | 310450 SOLID WASTE COLLECTION | 2,553,911.18 |
| | | \$ 3,035,659.93 |

MUNICIPALITY OF NORRISTOWN
FY 2017 PROPOSED BUDGET

GENERAL OPERATING BUDGET

| ACCOUNT NUMBER | DESCRIPTION | PROPOSED FY 2017 BUDGET |
|--------------------------------|---|-------------------------|
| CULTURE AND RECREATION | | |
| 367 | 311140 SNACK BAR-BANDSHELL | 1,500.00 |
| 367 | 311600 JULY 4TH CONTRIBUTIONS | 10,000.00 |
| 367 | 311700 RECEIPTS FROM RECREATION DEPARTMENT | 17,000.00 |
| 367 | 312300 DONATIONS | 32,000.00 |
| 367 | 367014 PARK/PAVILION PERMIT | 2,500.00 |
| | | \$ 63,000.00 |
| MISCELLANEOUS REVENUE | | |
| 380 | 311000 REFUND-INSURANCE | 377,823.48 |
| 380 | 311100 OTHER RECEIPTS | 7,500.00 |
| 380 | 311200 SALE OF ASSETS | 25,000.00 |
| 380 | 311400 COMPENSATION FOR LOSS OF GENERAL F/A | 60,000.00 |
| 380 | 312800 MISC. REVENUE RETURNED CHECKS | 600.00 |
| | | \$ 470,923.48 |
| OTHER FINANCING SOURCES | | |
| 383 | 313625 GENERAL FUND RESERVES | 953,635.11 |
| | | \$ 953,635.11 |
| TOTAL REVENUE | | \$ 32,152,928.79 |

MUNICIPALITY OF NORRISTOWN
FY 2017 PROPOSED BUDGET

GENERAL OPERATING BUDGET

| ACCOUNT NUMBER | DESCRIPTION | PROPOSED FY 2017 BUDGET |
|-------------------|-------------|----------------------------|
|-------------------|-------------|----------------------------|

OFFICE OF THE MUNICIPAL ADMINSTRATOR

| | | |
|------------|------------------------------------|------------|
| 400 401200 | SALARY: MUNICIPAL ADMINISTRATOR | 143,494.83 |
| 400 401220 | SALARY: SPECIAL ASSISTANT | 55,156.24 |
| 400 401395 | Salary: PUBLIC INFORMATION OFFICER | 67,148.64 |
| 400 401470 | SALARY: SECRETARIES | 58,452.16 |
| 400 401595 | INTERN | 6,000.00 |
| 400 401830 | OVERTIME | 600.00 |
| 400 401920 | TRAVEL AND TRAINING EXPENSES | 9,700.00 |
| 400 402000 | OFFICE SUPPLIES | 2,500.00 |
| 400 403440 | CODIFICATION MAINT | 5,000.00 |
| 400 404200 | DUES/MEMBERSHIP/SUBSCRIPTIONS | 4,150.00 |
| 400 408000 | BUYBACK SICK TIME | 12,659.57 |
| 400 432400 | GENERAL OPERATING SUPPLIES | 2,000.00 |
| 400 433210 | MOBILE COMMUNICATIONS | 1,335.21 |
| 400 450040 | COMPUTER SOFTWARE/IT SUPPLIES | 180.00 |

\$ 368,376.65

EXECUTIVE

| | | |
|------------|--|-----------|
| 401 401130 | SALARY: COUNCIL MEMBERS | 30,000.00 |
| 401 401140 | SALARY: SECRETRARY COMMISSIONS, COMMITTES, COUNCIL | 4,500.00 |
| 401 401920 | TRAVEL AND TRAINING EXPENSES | 8,000.00 |
| 401 406000 | COUNCIL EXPENSES | 5,000.00 |
| 401 406010 | COUNCIL EXP DISTRICT 1 | 3,000.00 |
| 401 406020 | COUNCIL EXP DISTRICT 2 | 3,000.00 |
| 401 406030 | COUNCIL EXP DISTRICT 3 | 3,000.00 |
| 401 406040 | COUNCIL EXP DISTRICT 4 | 3,000.00 |
| 401 406050 | COUNCIL EXP AT LARGE 1 | 3,000.00 |
| 401 406060 | COUNCIL EXP AT LARGE 2 | 3,000.00 |
| 401 406070 | COUNCIL EXP AT LARGE 3 | 3,000.00 |
| 401 433210 | MOBILE COMMUNICATIONS | 3,250.04 |

\$ 71,750.04

MUNICIPALITY OF NORRISTOWN
FY 2017 PROPOSED BUDGET

GENERAL OPERATING BUDGET

| ACCOUNT NUMBER | DESCRIPTION | PROPOSED FY 2017 BUDGET |
|-----------------------|-------------------------------|-------------------------|
| FINANCE | | |
| 402 401210 | SALARY: DIRECTOR | 117,303.62 |
| 402 401230 | SALARY: ASSISTANT DIRECTOR | 74,615.84 |
| 402 401260 | SALARY: CONTROLLER | 65,020.85 |
| 402 401490 | SALARY: CLERICAL | 167,308.34 |
| 402 401830 | OVERTIME | 750.00 |
| 402 401920 | TRAVEL AND TRAINING EXPENSES | 4,200.00 |
| 402 402000 | OFFICE SUPPLIES | 7,500.00 |
| 402 403110 | AUDIT AND ACTUARY SERVICES | 58,000.00 |
| 402 403120 | PROFESSIONAL SERVICES | 7,500.00 |
| 402 404200 | DUES/MEMBERSHIP/SUBSCRIPTIONS | 1,500.00 |
| 402 404530 | DATA PROCESSING SERVICES | 45,000.00 |
| 402 408000 | BUYBACK SICK TIME | 13,721.28 |
| 402 432400 | GENERAL OPERATING SUPPLIES | 4,200.00 |
| 402 433210 | MOBILE COMMUNICATIONS | 831.47 |
| 402 450040 | COMPUTER SOFTWARE/IT SUPPLIES | 10,000.00 |
| | | \$ 577,451.40 |
| TAX COLLECTION | | |
| 403 403430 | PRINTING | 1,527.00 |
| 403 433250 | POSTAGE | 3,200.00 |
| 403 493510 | COMMISSION | 184,977.48 |
| | | \$ 189,704.48 |
| LAW | | |
| 404 403400 | ADVERTISING | 10,000.00 |
| 404 404000 | LEGAL SERVICES/CIVIL SERVICES | 28,000.00 |
| 404 404050 | LEGAL SERVICES | 153,000.00 |
| 404 404100 | CONTINGENCY | 135,000.00 |
| 404 404110 | CONTINGENCY-770 SANDY | 10,000.00 |
| | | \$ 336,000.00 |

MUNICIPALITY OF NORRISTOWN
FY 2017 PROPOSED BUDGET

GENERAL OPERATING BUDGET

| ACCOUNT NUMBER | DESCRIPTION | PROPOSED FY 2017 BUDGET |
|----------------|-------------|-------------------------|
|----------------|-------------|-------------------------|

ADMINISTRATIVE OVERHEAD

| | | |
|------------|-----------------------|--------------|
| 405 401590 | TEMPORARY HELP | 27,500.00 |
| 405 433250 | POSTAGE | 31,160.00 |
| 405 433830 | MISCELLANEOUS EXPENSE | 25,000.00 |
| 405 434520 | COPYING MACHINES | 33,810.84 |
| 405 461520 | DENTAL, VISION | 203,280.00 |
| 405 461530 | LONG TERM DISABILITY | 7,440.00 |
| 405 461560 | HOSPITAL INS | 2,863,649.80 |
| 405 461580 | LIFE INSURANCE | 37,600.00 |
| 405 461610 | SOCIAL SECURITY | 500,000.00 |

\$ 3,729,440.64

HUMAN RESOURCES

| | | |
|------------|-------------------------------|-----------|
| 406 401205 | SALARY: MANAGER | 73,863.50 |
| 406 401490 | SALARY: CLERICAL | 39,558.90 |
| 406 401830 | OVERTIME | 300.00 |
| 406 401920 | TRAVEL AND TRAINING EXPENSES | 8,500.00 |
| 406 402000 | OFFICE SUPPLIES | 2,500.00 |
| 406 403120 | PROFESSIONAL SERVICES | 10,000.00 |
| 406 403150 | MED EXAM/TESTING | 8,500.00 |
| 406 403400 | ADVERTISING | 10,000.00 |
| 406 404200 | DUES/MEMBERSHIP/SUBSCRIPTIONS | 1,000.00 |
| 406 404530 | DATA PROCESSING SERVICES | 23,580.00 |
| 406 408000 | BUYBACK SICK TIME | 5,214.68 |
| 406 432400 | GENERAL OPERATING SUPPLIES | 6,000.00 |
| 406 432405 | SAFETY COMMITTEE SUPPLIES | 2,000.00 |
| 406 450040 | COMPUTER SOFTWARE/IT SUPPLIES | 16,786.00 |

\$ 207,803.08

INFORMATION TECHNOLOGY

| | | |
|------------|-------------------------------|------------|
| 407 403120 | PROFESSIONAL SERVICES | 125,000.00 |
| 407 433220 | TELEPHONE | 64,428.00 |
| 407 450040 | COMPUTER SOFTWARE/IT SUPPLIES | 45,475.00 |

\$ 234,903.00

MUNICIPALITY OF NORRISTOWN
FY 2017 PROPOSED BUDGET

GENERAL OPERATING BUDGET

| ACCOUNT NUMBER | DESCRIPTION | PROPOSED FY 2017 BUDGET |
|----------------|-------------|-------------------------|
|----------------|-------------|-------------------------|

VEHICLE MAINTENANCE

| | | | |
|-----|--------|--------------------------------|------------|
| 408 | 401280 | SALARY: SUPERVISOR | 56,066.86 |
| 408 | 401530 | SALARY: MECHANICS | 42,505.01 |
| 408 | 401830 | OVERTIME | 9,000.00 |
| 408 | 401920 | TRAVEL AND TRAINING EXPENSES | 2,000.00 |
| 408 | 402380 | UNIFORMS | 3,200.00 |
| 408 | 408000 | BUYBACK SICK TIME | 1,110.36 |
| 408 | 432390 | TIRES TUBES FLAT REPAIRS | 20,000.00 |
| 408 | 432400 | GENERAL OPERATING SUPPLIES | 15,000.00 |
| 408 | 432410 | VEHICLE REPAIRS-PUBLIC WORKS | 100,000.00 |
| 408 | 432420 | REPAIRS POLICE & CODE VEHICLES | 70,000.00 |
| 408 | 432480 | FIRE MAINTENANCE | 75,000.00 |
| 408 | 442310 | VEHICLE FUEL-GAS | 100,000.00 |
| 408 | 442330 | VEHICLE FUEL-DIESEL | 60,000.00 |
| 408 | 442340 | OIL LUBRICANTS ETC. | 6,800.00 |
| 408 | 450040 | COMPUTER SOFTWARE/IT SUPPLIES | 13,196.40 |

\$ 573,878.63

GENERAL GOVERNMENT BUILDINGS & PLANT

| | | | |
|-----|--------|-------------------------------|------------|
| 409 | 401540 | SALARY: LABORERS | 38,872.40 |
| 409 | 401830 | OVERTIME | 3,600.00 |
| 409 | 402380 | UNIFORMS | 500.00 |
| 409 | 408000 | BUYBACK SICK TIME | 1,648.21 |
| 409 | 432260 | JANITORIAL SUPPLIES | 13,000.00 |
| 409 | 432400 | GENERAL OPERATING SUPPLIES | 500.00 |
| 409 | 434530 | HEATING & AIR CONDITIONING | 500.00 |
| 409 | 432500 | BUILDING MAINTENANCE | 68,000.00 |
| 409 | 432600 | SMALL TOOLS & MINOR EQUIPMENT | 1,500.00 |
| 409 | 433610 | ELECTRICITY | 162,500.00 |
| 409 | 433660 | WATER | 91,600.00 |
| 409 | 434530 | HEATING & AIR CONDITIONING | 32,000.00 |
| 409 | 434550 | EXTERMINATING SERVICES | 4,800.00 |
| 409 | 441000 | AIRY ST PKG LOT LEASE | 2,880.00 |

\$ 421,900.61

MUNICIPALITY OF NORRISTOWN
FY 2017 PROPOSED BUDGET

GENERAL OPERATING BUDGET

| ACCOUNT NUMBER | DESCRIPTION | PROPOSED FY 2017 BUDGET |
|----------------|-------------------------------|-------------------------|
| POLICE | | |
| 410 401235 | SALARY: CHIEF OF POLICE | 136,785.22 |
| 410 401240 | SALARY: CAPTAIN | 123,190.98 |
| 410 401250 | SALARY: LIEUTENANT | 346,014.56 |
| 410 401290 | SALARY: SERGEANTS | 423,667.73 |
| 410 401360 | SALARY: CORPORALS | 958,178.74 |
| 410 401370 | SALARY: PATROLMEN | 4,393,229.28 |
| 410 401480 | SALARY: DISPATCHERS | 221,690.77 |
| 410 401490 | SALARY: CLERICAL | 336,014.97 |
| 410 401500 | SALARY: PARKING VIOLATIONS | 119,919.91 |
| 410 401510 | SALARY CROSSING GUIDES | 248,298.14 |
| 410 401830 | OVERTIME | 500,000.00 |
| 410 401920 | TRAVEL AND TRAINING EXPENSES | 55,000.00 |
| 410 402000 | OFFICE SUPPLIES | 8,000.00 |
| 410 402390 | UNIFORMS POLICE | 55,000.00 |
| 410 402400 | UNIFORMS METERS DISPATCHERS | 4,300.00 |
| 410 402410 | UNIFORMS CROSSING GUIDES | 5,300.00 |
| 410 402420 | CLOTHING ALLOCATION | 4,800.00 |
| 410 403430 | PRINTING | 5,500.00 |
| 410 404200 | DUES/MEMBERSHIP/SUBSCRIPTIONS | 2,000.00 |
| 410 408000 | BUYBACK SICK TIME | 126,936.62 |
| 410 432380 | TICKETS METER SUPPLIES | 156,000.00 |
| 410 432400 | GENERAL OPERATING SUPPLIES | 8,000.00 |
| 410 432490 | AMMUNITION | 7,500.00 |
| 410 433210 | MOBILE COMMUNICATIONS | 32,890.68 |
| 410 434540 | TACTICAL TEAM EQUIPMENT | 3,000.00 |
| 410 442600 | MINOR EQUIPMENT | 33,000.00 |
| 410 442700 | PROCESSING ROOM EXP | 12,500.00 |
| 410 444800 | CAPITAL LEASES | 120,668.05 |
| 410 450040 | COMPUTER SOFTWARE/IT SUPPLIES | 45,457.70 |
| | | \$ 8,492,843.35 |

MUNICIPALITY OF NORRISTOWN
FY 2017 PROPOSED BUDGET

GENERAL OPERATING BUDGET

| ACCOUNT NUMBER | DESCRIPTION | PROPOSED FY 2017 BUDGET |
|----------------|----------------------------------|-------------------------|
| FIRE | | |
| 411 401270 | SALARY: FIRE MARSHALL | 91,699.56 |
| 411 401330 | SALARY: FIRE CHIEF | 104,767.52 |
| 411 401335 | SALARY:ASSISTANT FIRE CHIEFS | 303,293.92 |
| 411 401380 | SALARY: FIRE FIGHTERS | 1,328,496.28 |
| 411 401830 | OVERTIME | 150,000.00 |
| 411 401905 | VOLUNTEER FIRE FIGHTERS | 27,247.50 |
| 411 401920 | TRAVEL AND TRAINING EXPENSES | 18,823.00 |
| 411 402000 | OFFICE SUPPLIES | 4,500.00 |
| 411 402380 | UNIFORMS | 30,000.00 |
| 411 402435 | FIRE GEAR | 28,366.00 |
| 411 404200 | DUES/MEMBERSHIP/SUBSCRIPTIONS | 1,600.00 |
| 411 405000 | FIRE COMPANY CONTRIBUTIONS | 176,595.00 |
| 411 407500 | FIRE POLICE | 500.00 |
| 411 408000 | BUYBACK SICK TIME | 43,244.41 |
| 411 432400 | GENERAL OPERATING SUPPLIES | 6,526.00 |
| 411 433210 | MOBILE COMMUNICATIONS | 8,827.80 |
| 411 433260 | RADIO REPAIR | 7,524.00 |
| 411 433300 | EMERGENCY MANANGEMENT | 2,100.00 |
| 411 442600 | MINOR EQUIPMENT | 31,066.00 |
| 411 442620 | EQUIPMENT ANNUAL RECERTIFICATION | 17,000.00 |
| 411 444800 | CAPITAL LEASES | 51,458.18 |
| 411 450040 | COMPUTER SOFTWARE/IT SUPPLIES | 11,200.00 |
| 411 473000 | VOLUNTEER FIRE INCENTIVE SUBSIDY | 12,000.00 |
| 411 492420 | FIRE PREVENTION COMMITTEE | 5,000.00 |
| | | \$ 2,461,835.17 |

MUNICIPALITY OF NORRISTOWN
FY 2017 PROPOSED BUDGET

GENERAL OPERATING BUDGET

| ACCOUNT NUMBER | DESCRIPTION | PROPOSED FY 2017 BUDGET |
|----------------|-------------|-------------------------|
|----------------|-------------|-------------------------|

PLANNING & ZONING

| | | |
|-----|--|------------|
| 414 | 401210 SALARY: DIRECTOR | 104,904.18 |
| 414 | 401230 SALARY: ASSISTANT DIRECTOR | 67,220.61 |
| 414 | 401300 SALARY: SENIOR PLANNER | 59,717.22 |
| 414 | 401320 SALARY:ZONING ENFORCEMENT OFFICER | 44,595.41 |
| 414 | 401470 SALARY: SECRETARIES | 39,097.34 |
| 414 | 401595 INTERN | 5,000.00 |
| 414 | 401830 OVERTIME | 500.00 |
| 414 | 401920 TRAVEL AND TRAINING EXPENSES | 10,200.00 |
| 414 | 402000 OFFICE SUPPLIES | 4,100.00 |
| 414 | 403120 PROFESSIONAL SERVICES | 72,100.00 |
| 414 | 403127 REVITALIZATION CONSULTING | 60,000.00 |
| 414 | 404200 DUES/MEMBERSHIP/SUBSCRIPTIONS | 4,681.00 |
| 414 | 407000 BOARDS & COMMISSIONS | 68,000.00 |
| 414 | 408000 BUYBACK SICK TIME | 9,708.77 |
| 414 | 432400 GENERAL OPERATING SUPPLIES | 2,044.00 |
| 414 | 432520 AUTO LEASE | 3,600.00 |
| 414 | 433210 MOBILE COMMUNICATIONS | 2,028.12 |
| 414 | 453450 GRANT MATCHING FUNDS | 265,000.00 |

\$ 822,496.65

SHARED BUSINESS SERVICES

| | | |
|-----|--------------------------------------|--------------|
| 416 | 403120 PROFESSIONAL SERVICES | \$ 66,450.00 |
| 416 | 404200 DUES/MEMBERSHIP/SUBSCRIPTION | \$ 9,000.00 |
| 416 | 432400 GENERAL OPERATING SUPPLIES | \$ 8,750.00 |
| 416 | 450040 COMPUTER SOFTWARE/IT SUPPLIES | \$ 17,000.00 |

\$ 101,200.00

MUNICIPALITY OF NORRISTOWN
FY 2017 PROPOSED BUDGET

GENERAL OPERATING BUDGET

| ACCOUNT NUMBER | DESCRIPTION | PROPOSED FY 2017 BUDGET |
|--|-----------------------------------|-------------------------|
| CODE ENFORCEMENT | | |
| 421 401205 | SALARY: MANAGER | 91,220.06 |
| 421 401280 | SALARY: SUPERVISOR | 52,703.25 |
| 421 401430 | SALARY: PROPERTY MAINT INSPECTORS | 285,963.92 |
| 421 401475 | SALARY: CLERK TYPIST | 81,506.26 |
| 421 401830 | OVERTIME | 16,000.00 |
| 421 401920 | TRAVEL AND TRAINING EXPENSES | 12,500.00 |
| 421 402000 | OFFICE SUPPLIES | 5,000.00 |
| 421 402380 | UNIFORMS | 8,000.00 |
| 421 403120 | PROFESSIONAL SERVICES | 156,000.00 |
| 421 403130 | ENGINEERING SERVICES | 22,000.00 |
| 421 403430 | PRINTING | 2,000.00 |
| 421 404200 | DUES/MEMBERSHIP/SUBSCRIPTIONS | 1,000.00 |
| 421 408000 | BUYBACK SICK TIME | 10,083.87 |
| 421 432400 | GENERAL OPERATING SUPPLIES | 10,000.00 |
| 421 433210 | MOBILE COMMUNICATIONS | 8,112.36 |
| 421 456000 | PROPERTY ABATEMENT | 50,000.00 |
| 421 456200 | CAMP WEEK PROJECT | 24,000.00 |
| | | \$ 836,089.72 |
| SOLID WATES COLLECTION & DISPOSAL | | |
| 427 433000 | WASTE COLLECTION/DISPOSAL | 2,294,508.00 |
| 427 433650 | MISC. TRASH | 11,800.00 |
| | | \$ 2,306,308.00 |

MUNICIPALITY OF NORRISTOWN
FY 2017 PROPOSED BUDGET

GENERAL OPERATING BUDGET

| ACCOUNT NUMBER | DESCRIPTION | PROPOSED FY 2017 BUDGET |
|-------------------|-------------|----------------------------|
|-------------------|-------------|----------------------------|

PUBLIC WORKS

| | | | |
|-----|--------|-------------------------------|-----------|
| 430 | 401210 | SALARY: DIRECTOR | 94,974.93 |
| 430 | 401470 | SALARY: SECRETARIES | 43,789.20 |
| 430 | 401830 | OVERTIME | 500.00 |
| 430 | 401920 | TRAVEL AND TRAINING EXPENSES | 5,000.00 |
| 430 | 402000 | OFFICE SUPPLIES | 1,000.00 |
| 430 | 402380 | UNIFORMS | 400.00 |
| 430 | 403130 | ENGINEERING SERVICES | 60,000.00 |
| 430 | 404200 | DUES/MEMBERSHIP/SUBSCRIPTIONS | 1,000.00 |
| 430 | 408000 | BUYBACK SICK TIME | 5,971.11 |
| 430 | 432400 | GENERAL OPERATING SUPPLIES | 10,000.00 |
| 430 | 433210 | MOBILE COMMUNICATIONS | 2,960.28 |
| 430 | 433260 | RADIO REPAIR | 1,000.00 |
| 430 | 442600 | MINOR EQUIPMENT | 3,500.00 |
| 430 | 443840 | RENTAL OF EQUIPMENT | 9,000.00 |
| 430 | 444800 | CAPITAL LEASES | 49,252.45 |

\$ 288,347.97

STREET MAINTENANCE

| | | | |
|-----|--------|----------------------------------|------------|
| 431 | 401540 | SALARY: LABORERS | 189,104.45 |
| 431 | 401550 | SALARY: FOREMAN | 54,719.60 |
| 431 | 401560 | SALARY: DRIVERS | 38,044.24 |
| 431 | 401570 | SALARY: HEAVY EQUIPMENT OPERATOR | 46,421.86 |
| 431 | 401580 | SALARY: OPERATOR | 82,713.90 |
| 431 | 401830 | OVERTIME | 20,025.00 |
| 431 | 402380 | UNIFORMS | 6,500.00 |
| 431 | 408000 | BUYBACK SICK TIME | 5,912.52 |
| 431 | 432400 | GENERAL OPERATING SUPPLIES | 2,000.00 |
| 431 | 437600 | SNOW & ICE REMOVAL | 80,000.00 |
| 431 | 437720 | STORM SEWERS & DRAINS | 33,000.00 |
| 431 | 442450 | HIGHWAY MATERIALS | 75,000.00 |

\$ 633,441.57

MUNICIPALITY OF NORRISTOWN
FY 2017 PROPOSED BUDGET

GENERAL OPERATING BUDGET

| ACCOUNT NUMBER | DESCRIPTION | PROPOSED FY 2017 BUDGET |
|---|---------------------------------|--------------------------------|
| HIGHWAY MAINTENANCE-TRAFFIC SIGNAL | | |
| 433 401540 | SALARY: LABORERS | 39,241.07 |
| 433 401550 | SALARY: FOREMAN | 48,424.48 |
| 433 401830 | OVERTIME | 8,700.00 |
| 433 402380 | UNIFORMS | 2,307.00 |
| 431 408000 | BUYBACK SICK TIME | 1,011.52 |
| 433 432400 | GENERAL OPERATING SUPPLIES | 1,000.00 |
| 433 442460 | STREET SIGNS & MARKINGS | 35,000.00 |
| 433 443740 | MAINTENANCE REPAIRS | 63,500.00 |
| | | \$ 199,184.07 |
| HIGHWAY MAINTANCE-STREET LIGHTING | | |
| 434 403120 | PROFESSIONAL SERVICES | 56,200.00 |
| | | \$ 56,200.00 |
| PARKS | | |
| 452 401540 | SALARY: LABORERS | 156,772.56 |
| 452 401550 | SALARY: FOREMAN | 52,782.70 |
| 452 401590 | TEMPORARY HELP | - |
| 452 401830 | OVERTIME | 9,000.00 |
| 452 402380 | UNIFORMS | 3,250.00 |
| 452 408000 | BUYBACK SICK TIME | 2,389.09 |
| 452 432400 | GENERAL OPERATING SUPPLIES | 1,000.00 |
| 452 442500 | MAINTENANCE AND REPAIR SUPPLIES | 14,500.00 |
| 452 443740 | MAINTENANCE REPAIRS | 25,000.00 |
| | | \$ 264,694.35 |

MUNICIPALITY OF NORRISTOWN
FY 2017 PROPOSED BUDGET

GENERAL OPERATING BUDGET

| ACCOUNT NUMBER | DESCRIPTION | PROPOSED FY 2017 BUDGET |
|----------------|-------------|-------------------------|
|----------------|-------------|-------------------------|

RECREATION

| | | | |
|-----|--------|-------------------------------|-----------|
| 454 | 401280 | SALARY: SUPERVISOR | 54,417.79 |
| 454 | 401585 | SALARY:SPECIALIST | 34,370.08 |
| 454 | 401590 | TEMPORARY HELP | 42,168.00 |
| 454 | 401830 | OVERTIME | 5,000.00 |
| 454 | 401920 | TRAVEL AND TRAINING EXPENSES | 7,960.00 |
| 454 | 402000 | OFFICE SUPPLIES | 2,550.00 |
| 454 | 402380 | UNIFORMS | 800.00 |
| 454 | 403120 | PROFESSIONAL SERVICES | 26,200.00 |
| 454 | 404200 | DUES/MEMBERSHIP/SUBSCRIPTIONS | 800.00 |
| 454 | 408000 | BUYBACK SICK TIME | 2,708.85 |
| 454 | 432400 | GENERAL OPERATING SUPPLIES | 8,000.00 |
| 454 | 433210 | MOBILE COMMUNICATIONS | 667.68 |
| 454 | 433670 | RECREATION SUPPLIES | 28,415.00 |
| 454 | 433680 | RECREATION MATERIAL | 18,300.00 |
| 454 | 443840 | RENTAL OF EQUIPMENT | 19,500.00 |
| 454 | 450040 | COMPUTER SOFTWARE/IT SUPPLIES | 3,231.00 |
| 454 | 456300 | RECREATION PROGRAM | 10,000.00 |
| 454 | 491950 | FIREWORKS/JULY 4 EVENTS | 22,500.00 |

\$ 287,588.40

INTERGOVERNMENTAL EXPENDITURES

| | | | |
|-----|--------|----------------------------|--------------|
| 481 | 481000 | POLICE PENSION FUND ACT | 2,388,825.00 |
| 481 | 483000 | FIREFIGHTERS PENSION | 700,241.00 |
| 481 | 484000 | VOLUNTEER FIRE RELIEF | 150,000.00 |
| 481 | 485000 | LABORERS PENSION | 93,253.00 |
| 481 | 486000 | MUNICIPAL EMPLOYEE PENSION | 28,801.01 |

\$ 3,361,120.01

WORKMEN'S COMPENSATION

| | | | |
|-----|---------|----------------------|------------|
| 484 | 4600000 | WORKMENS COMPENATION | 520,000.00 |
|-----|---------|----------------------|------------|

\$ 520,000.00

UNEMPLOYMENT COMPENSATION

| | | | |
|-----|--------|---------------------------|-----------|
| 485 | 461000 | UNEMPLOYMENT COMPENSATION | 51,000.00 |
|-----|--------|---------------------------|-----------|

\$ 51,000.00

MUNICIPALITY OF NORRISTOWN
FY 2017 PROPOSED BUDGET

GENERAL OPERATING BUDGET

| ACCOUNT NUMBER | DESCRIPTION | PROPOSED FY 2017 BUDGET |
|---|-------------------------------|-------------------------|
| INSURANCE | | |
| 486 462000 | GENERAL INSURANCE | 715,515.00 |
| 486 463520 | FLOOD INSURANCE | 17,456.00 |
| | | \$ 732,971.00 |
| TRANSFERS | | |
| 492 490020 | TRANSFER TO DEBT SERVICE | 4,000,000.00 |
| | | \$ 4,000,000.00 |
| CONTRIBUTIONS AND CIVIC ACTIVITIES | | |
| 493 490130 | CIVIC ACTIVITIES | 7,900.00 |
| 493 490150 | LIBRARY ALLOCATION | 6,500.00 |
| 493 490160 | PLYMOUTH AMBULANCE ALLOCATION | 12,000.00 |
| | | \$ 26,400.00 |
| TOTAL EXPENDITURE | | 32,152,928.79 |