

**HISTORIC ARCHITECTURAL REVIEW BOARD  
CERTIFICATE OF APPROPRIATENESS APPLICATION**

Property Address of Project \_\_\_\_\_ Parcel # \_\_\_\_\_  
Applicant Name \_\_\_\_\_ Phone: \_\_\_\_\_  
Owners(s) \_\_\_\_\_ Phone: \_\_\_\_\_  
Address \_\_\_\_\_  
Contractor Name: \_\_\_\_\_ Phone: \_\_\_\_\_  
Contractor Address: \_\_\_\_\_  
Building Use: \_\_\_\_\_

**Type of Work (check all that apply):**

- |  |  |   |
|--|--|---|
| <input type="checkbox"/> Addition          | <input type="checkbox"/> Door          | <input type="checkbox"/> Shutters         |
| <input type="checkbox"/> New Construction  | <input type="checkbox"/> Window        | <input type="checkbox"/> Masonary/Brick   |
| <input type="checkbox"/> Alteration        | <input type="checkbox"/> Roof          | <input type="checkbox"/> Porch            |
| <input type="checkbox"/> Renovation/Repair | <input type="checkbox"/> Chimney       | <input type="checkbox"/> Gutters/Spouting |
| <input type="checkbox"/> Cornice           | <input type="checkbox"/> Lighting      | <input type="checkbox"/> Awning/Sign      |
| <input type="checkbox"/> Steps             | <input type="checkbox"/> Siding/Stucco |   |
| <input type="checkbox"/> Other: _____      |  |   |

**Explain for each class of exterior work.**

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**What steps will be taken to preserve the building's historic character?**

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## WHAT YOU NEED TO SUBMIT:

### Eight (8) packets, each containing:

- Completed application
- Photographs: ALL public views (show address of property): including CLOSE UP of work area
- Samples or catalog cuts of materials used
- Drawings and/or architectural renderings

**THIS APPLICATION WILL NOT BE PROCESSED UNTIL ALL REQUIRED INFORMATION IS COMPLETELY SUBMITTED**

**\*\*TO BE LISTED ON THE AGENDA ALL THE ABOVE MUST BE SUBMITTED AT LEAST TEN (10) BUSINESS DAYS PRIOR TO THE CURRENT MONTH'S MEETING DATE.\*\***

## CERTIFICATION:

I hereby certify that the information contained herein is complete and accurate and that the owner of record of the named property authorizes the work. Furthermore, I agree to attend the next regular scheduled meeting of the Historical Architectural Review Board to present this application. I understand that failure to appear at the meeting will result in the application being tabled until the next regularly scheduled meeting. Failure to attend two consecutive meetings after acceptance of an application will result in the application being considered withdrawn from consideration.

Meetings are usually held on the last Wednesday of the month at 7: P.M. in the Municipal Hall Council Chambers, unless otherwise advertised. Please call 610-270-0441 to confirm.

When a building permit is required, it is the owner/applicant's responsibility to acquire it. The permit can only be issued after the Municipal Council has issued a Certificate of Appropriateness. Compliance with all codes is mandatory. The Certificate of Appropriateness does not give any variances or exceptions.

Owner's  
Signature: \_\_\_\_\_ Date \_\_\_\_\_

Applicant's  
Signature: \_\_\_\_\_ Date \_\_\_\_\_

Print \_\_\_\_\_  
(Certifies you have the authority by owner to make application)