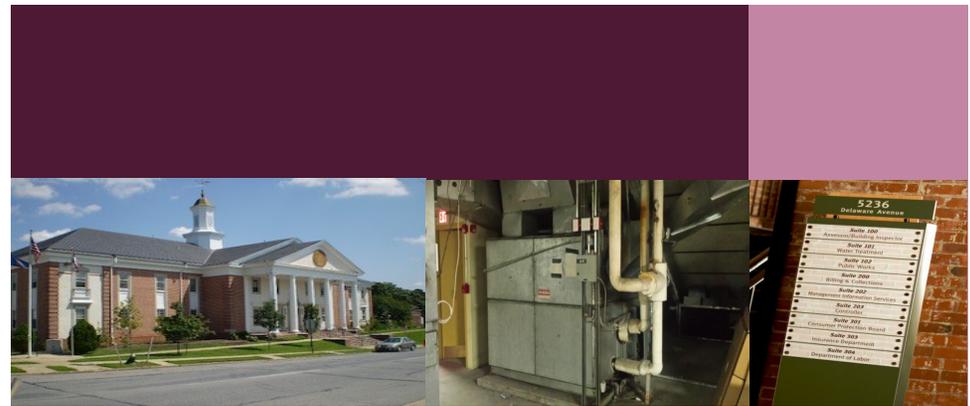


Take a Closer Look at Our Proposed Facility
Renovations

and the rest of Norristown's FIRST-EVER
Capital Improvement Plan
by visiting

Norristown.org/CIP2017.html



MUNICIPAL FACILITIES RENOVATIONS

“Enhancing efficiency and accessibility...”

Municipal facilities are a vital component of a healthy and vibrant community. From the municipal building to the public works garage, maintaining the condition of where the work of government is conducted is conducive to the delivery of high quality services to the public. Included in the facilities section are proposed municipal HVAC repairs, renovations to the Municipal and Public Works Buildings, and a potential way-finding project for Municipal Hall.

Estimated Facility Renovation Cost:

\$4,493,541.89*

*Working Estimate: Does not indicate final total cost



Municipal Hall Renovations

Built in the 1970s , Norristown Municipal Hall has not under gone any significant renovations in over thirty (30) years. The lack of renovations has resulted in increasing maintenance and utility costs, and operational inefficiencies due to outdated technologies and inadequate workflow designs.

Our proposed facility renovations would decrease municipal costs stemming from the lack of renovations and provide residents with a Municipal Hall where the business of government can be conducted efficiently and effectively.



Exterior Work

New exterior window replacement entire building

New exterior door replacement entire building

Demolition & Wall Construction

Demo of office spaces for relocation

Construction of new walls for office layout

Plumbing & Electrical

Electrical reconfiguration new office spaces

Plumbing reconfiguration new office spaces

Wall/Floor Finishes & Lighting Fixtures

New wall finishes reconfigured office areas

New floor finishes reconfigured office areas

New lighting fixtures reconfigured office areas

New wall finishes non-reconfigured office areas

New floor finishes non-reconfigured office areas

New lighting fixtures non-reconfigured office areas

Other Renovations/Expenditures

IT computer system up grades

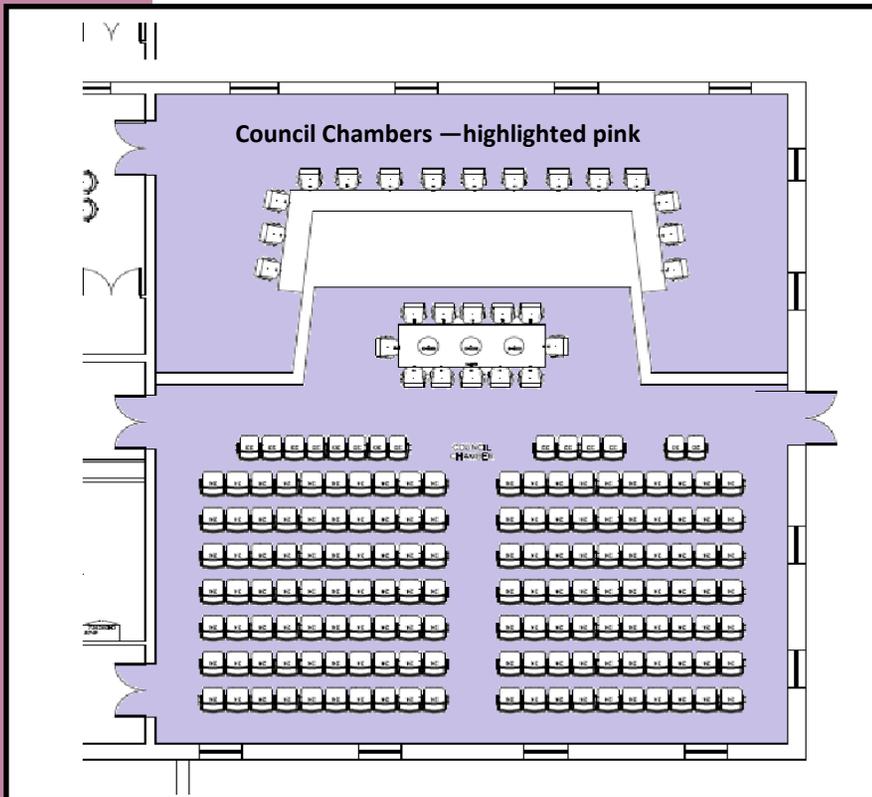
Security and fire system upgrades

Elevator upgrade/ maintenance allowance

Municipal garage maintenance

Municipal Hall Furnishings Council Chambers

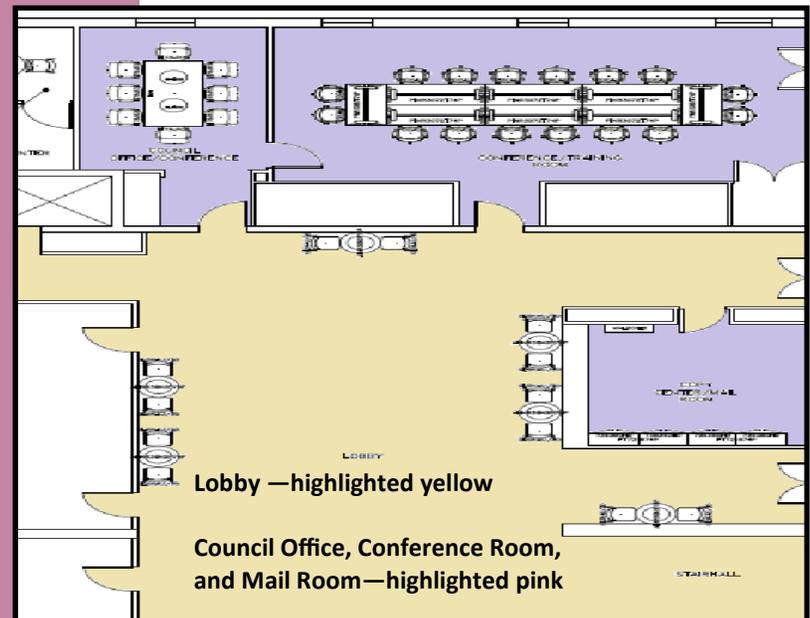
Renovations to the Council Chambers , were regular meetings are held on the 1st Tuesday of each month, will include new audience seating, central table, and council platform Amery.



Room	Description
Council Chamber	Amery executive/management, Base Table, and Chairs
Council Chamber Fixed	Audience Seating

Municipal Hall Furnishings Council Office, Conference Room, & Lobby

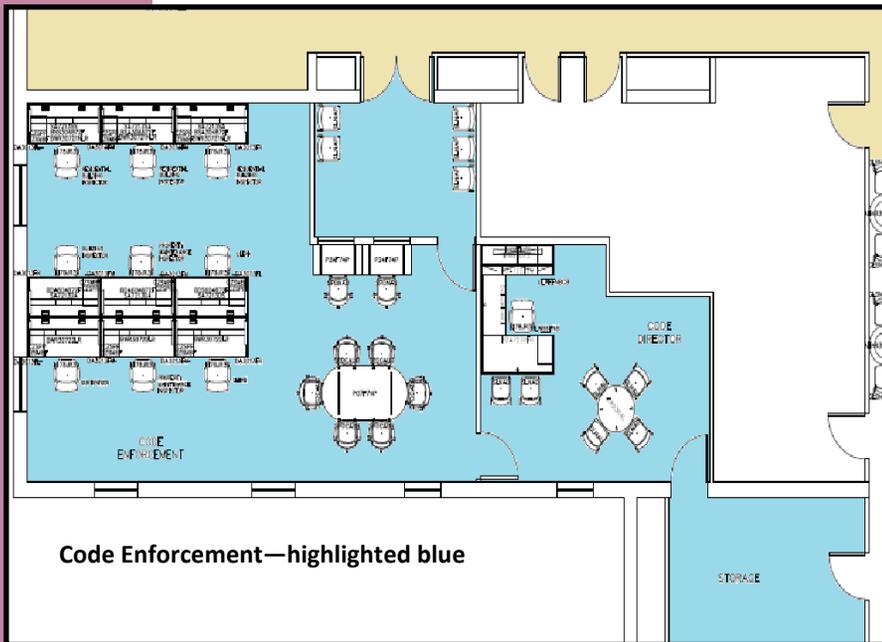
Renovations to the Lobby and Council Rooms include new audience seating and refitting the lobby to serve as a resident lounge with ample seating and coffee tables.



Room	Description
New Community Lounge in Municipal Lobby	Lounge Chair, sofa, lounge, coffee tables
Conference & Training	long table, arm chair
Council Office & Conference	T-arm chair, circle base for table on top
Copy Center/Mail Room	Mail sorter, desk, two shelves cabinets.

Municipal Hall Furnishings Code Enforcement

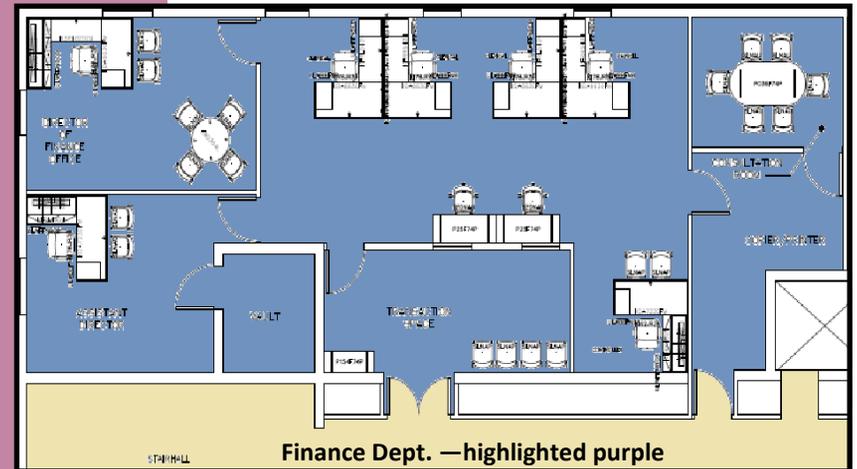
We also propose relocating our Code Enforcement department to the first floor. Moving the department would increase its accessibility as well as operational efficiency by preventing allowing visitors to walk across the hall to Finance in order to pay for permits, licenses, etc.



Room	Description
Code Director	Desk, tack board, universal shelves, file cabinet, chairs
Code Enforcement	file cabinet, cantilever arm chair, shelf, cabinet, fixed leg, adjustable t arm chair, four leg armless chair

Municipal Hall Furnishings Finance Department

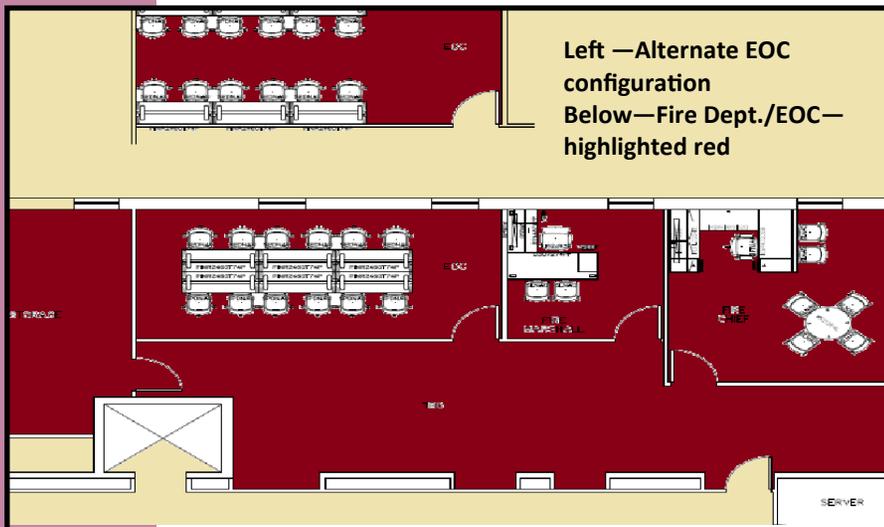
Renovations to our Finance Dept. include the addition of a conference room, workspace redesign, and a transaction station for to view/pay bills and access information online.



Room	Description
Finance Conference Room	Chairs and tables
Finance Director's Office	chairs, bookcase, desk, shelf, desk, desk overhead, tack board, shelves,
Finance Office 1	chairs, shelves, desk, and file cabinets
Finance Office 2	desk, tack board/screen, task light, shelf, chair
Finance Work Stations	tables, boards, raceway, chairs, desks, cabinets, t corner, fabric panel
Finance Transaction Station	portico table, chair, round and square table,

Municipal Hall Furnishings Fire Dept. / Emergency Operations Center

Our Fire Dept. and EOC will move to where Code Enforcement is currently located. The Emergency Operations Center will also be updated with moveable workstations to accommodate a variety of emergency coordination needs.



Room	Description
EOC/Conference	desks and chairs
Fire Chief's Office	desk, table, tack board, bookcase, drawer, chair
Fire Marshall's Office	cabinet, tack board, desk, chairs, universal chief
Workstations	desk, grommets, file cabinet, two door file cabinet, chair, unite two corner,
Copy center	file cabinet, drawers

HVAC Repairs & Engineer Evaluations

HVAC evaluation & repairs

- HVAC evaluation both buildings
- Heating system replacement (municipal hall)
- Heating system replacement (public works)

Other engineering evaluations

- Elevator evaluation
- Building energy audit
- Roof Evaluation Municipal building
- Evaluation contingency

Note About ALL Facilities Estimates:

1. Estimated costs are based on sq. ft. prices / allowances based on current available information
2. Estimated costs will need to be adjusted based on final selection of materials and finishes
3. An allowance for the elevator upgrade/ and or maintenance has been included but may need to be adjusted based on engineering evaluation

Municipal Hall Renovations Way-finding / Signage

Municipal Hall lacks an adequate way of allowing visitors to find their destination within the building. The way-finding proposed here will enable anyone who comes to Municipal Hall, whether for a meeting or to obtain services, to locate their destination more easily.

Proposed Way-finding Signage

Type E: Stair ID with Pictographs

Type E.2: Restroom ID with Pictographs

Type G.2: Room ID

Type H: Office ID

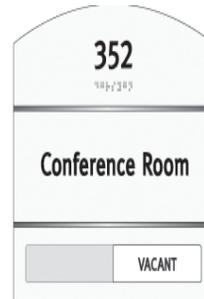
Inserts for Type H

Type J.2: Conference Room ID with Slider

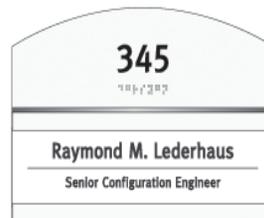
Type S: Free Standing Directory

Inserts for Type S

Programming—Creation of a location plan, message schedule/Black and White proofs, and compliance



Meeting
Room ID



Office ID

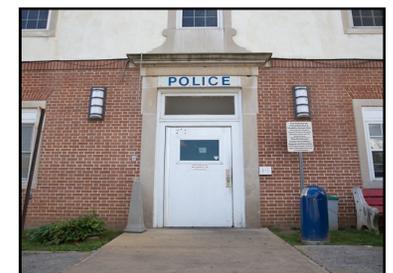
Type H

Property Acquisition for a Police Station/Community Rec. Center

Our Police and Recreation Departments are currently located in the lower level of Norristown Municipal Hall and the Elmwood Park Bandshell, respectively. A new facility would enhance the operational efficiency of departments and provide residents with a dedicated location for community events.



Potential for a new Police/Community & Recreation Center



Main Entrance of Norristown PD

Public Works Facility/Garage Renovations

Estimated Total Cost: \$ 447,645.00

Located behind Municipal Hall, Norristown's Public Works Facility and Garage is also in need of major renovations. Similar to Municipal Hall, outdated fixtures and technology has resulted in increasing utility and maintenance costs. Investing in renovations would reduce those costs and enhance the efficiency and effectiveness of the Public Works Department.

Should renovations be pursued by the Capital Improvement Plan, an additional suggestion from staff is to relocate the Municipality's Parks & Recreation Department, which currently operates out of Elmwood Park, to the PW Facility. The relocation would increase resident access to Recreation staff and reduce the need for residents to travel to Elmwood Park to speak with the appropriate staff on recreational matters.



Exterior Work

New exterior window replacement entire building

New exterior doors

New exterior PW Garage door replacement

Paint exterior of entire building

Demolition & Construction

Steel column repair

Demo of office spaces for relocation

Construction of new walls for office layout

Plumbing & Electrical

Electrical reconfiguration new office spaces

Plumbing reconfiguration new office spaces

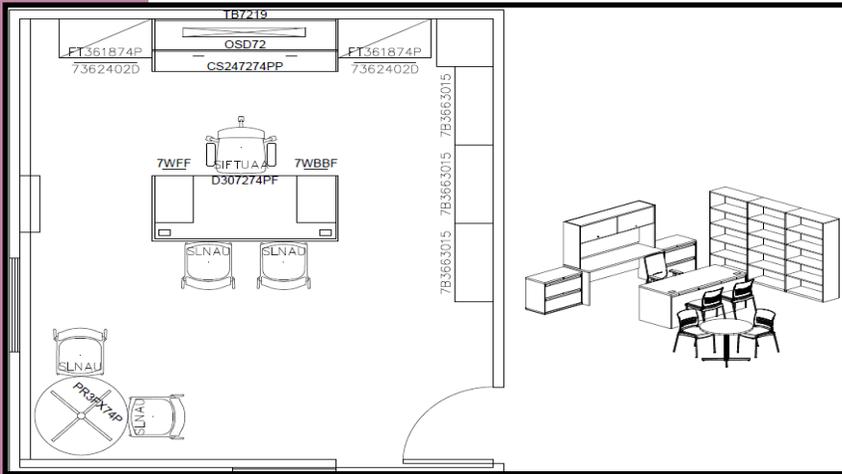
Wall/Floor Finishes & Lighting Fixtures

New wall finishes reconfigured office areas

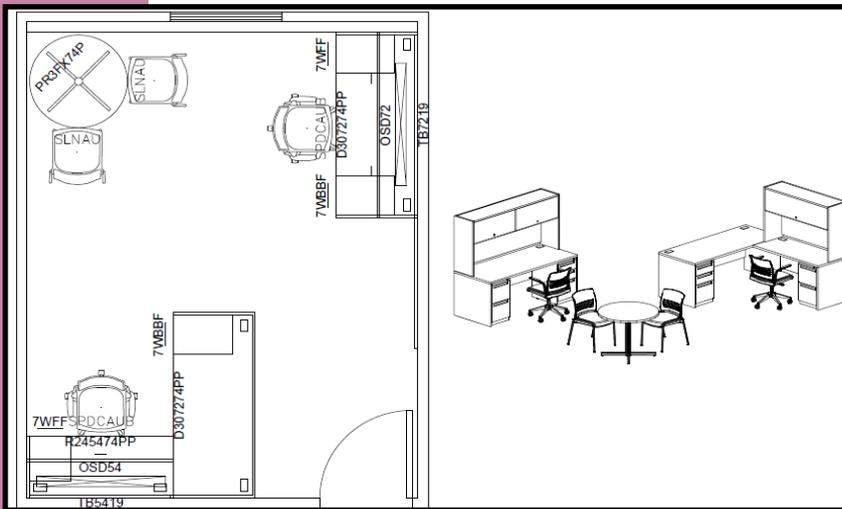
New floor finishes reconfigured office areas

New lighting fixtures reconfigured office areas

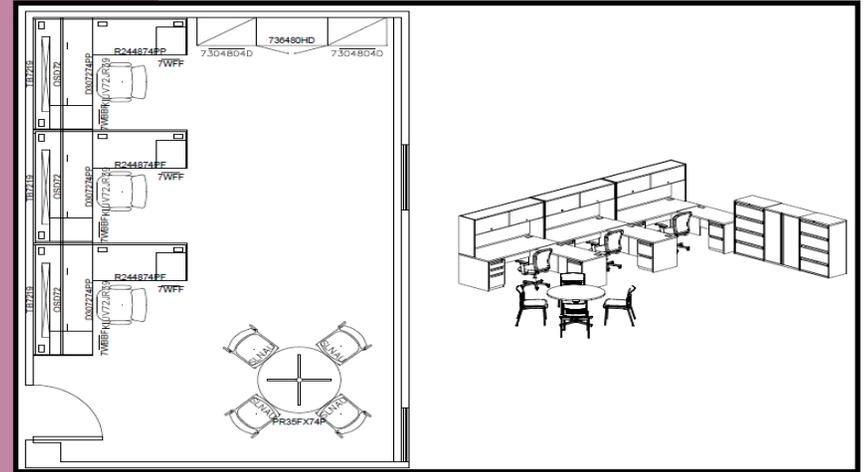
**Public Works Facility Furnishings
Public Works Director's Office**



**Public Works Facility Furnishings
Public Works Office & Touchdown**



**Public Works Facility Furnishings
PW Foremen's Office**



**Public Works Facility Furnishings
MW Mechanic's Space**

