



Municipality of Norristown
 Department of Building & Code Enforcement
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Department of Building & Code Enforcement Fee Schedule

Resolution No. 18-165: Norristown Fee Schedule 2019 -- Section VI. Code Enforcement, Building, and Zoning

Contractor's Licenses

Contractor licenses are valid for the calendar year (January 1 through December 31)

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|--|-----------------|
| January 1 – March 31 | \$100.00 |
| April 1 – June 31 | \$75.00 |
| July 1 – September 31 | \$50.00 |
| October 1 – December 31 | \$25.00 |
| Contractor conducting work without obtaining a license. | \$200.00 |

Residential/Commercial Permit Projects – Fees paid at the time when the permit is Issued.

Project Value \$5,000 or Less - Minimum Permit Fee - \$129.50

The initial application includes an inspection of 1 inspection type. For example if a permit requires a framing, insulation, and final inspection the initial application includes 1 framing inspection and 1 framing re-inspection.

| | |
|---|---|
| Initial Application | \$100.00 |
| Administrative Fee | \$25.00 |
| PA State UCC Fee | \$4.50 |
| Additional Inspections Required | \$75.00 per inspection |
| Additional Re-inspections Required | \$50.00 per inspection |
| Working without a Permit | Double Permit Fee (i.e. \$129.50 x 2 = \$259.00) |

Project Value \$5,001 - \$50,000

| | |
|---|---|
| Initial Application | 3% per \$1,000 or fraction thereof |
| Administrative Fee | \$25.00 |
| PA State UCC Fee | \$4.50 |
| Additional Re-inspections Required | \$50.00 per inspection |
| Working without a Permit | Double the Permit Fee |

Residential/Commercial Permit Projects (continued)

Project Value \$50,001 - \$3,000,000

| | |
|---|---|
| Initial Application | 1.5% per \$1,000 or fraction thereof |
| Administrative Fee | \$25.00 |
| PA State UCC Fee | \$4.50 |
| Additional Re-inspections Required | \$50.00 per inspection |
| Working without a Permit | Double the Permit Fee |

Project Value \$3,000,001 and Greater

| | |
|---|--|
| Initial Application | 0.75% per \$1,000 or fraction thereof |
| Administrative Fee | \$25.00 |
| PA State UCC Fee | \$4.50 |
| Additional Re-inspections Required | \$50.00 per inspection |
| Working without a Permit | Double the Permit Fee |

Project Value Greater than \$50,000 which includes Multiple Parcels

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|---|---|
| Each Permit for Each Parcel | 1.5% per \$1,000 or fraction thereof |
| Administrative Fee | \$25.00 |
| PA State UCC Fee | \$4.50 |
| Additional Re-inspections Required | \$50.00 per inspection |
| Working without a Permit | Double the Permit Fee |

Plan Review Fee – Fees paid at the time the permit is Issued.

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|---------------------------|--------------------------|
| Residential Plans | \$75.00 per hour |
| Commercial Plans | \$125.00 per hour |
| Administrative Fee | \$25.00 |

Use and Occupancy Permits

Fees must be paid at the time of application. Use and Occupancy Permit fees include the cost of 2 inspections. The property owner may be charged an additional fee for the cost of third party inspectors, engineers or other professionals needed.

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|---|------------------------------|
| Administrative Fee | \$25.00 |
| Additional Inspections | \$30.00 |
| Failure to Obtain a U&O Permit | Double the Permit Fee |

Residential Units

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|-----------------------------|----------------|
| First Unit | \$75.00 |
| Each Additional Unit | \$75.00 |

Commercial Units – Low Hazard Occupancy (Business, Retail, etc.)

| | |
|---------------------------------------|-----------------|
| 1 – 2,000 square feet | \$110.00 |
| 2,001 – 5,000 square feet | \$160.00 |
| 5,001 – 10,000 square feet | \$210.00 |
| 10,001 – 100,000 square feet | \$260.00 |
| 100,001 square feet or greater | \$310.00 |

Commercial Units – High Hazard Occupancy (Manufacturing, Warehouses, etc.)

| | |
|---------------------------------------|-----------------|
| 1 – 2,000 square feet | \$200.00 |
| 2,001 – 5,000 square feet | \$250.00 |
| 5,001 – 10,000 square feet | \$300.00 |
| 10,001 – 100,000 square feet | \$400.00 |
| 100,001 square feet or greater | \$500.00 |

Rental Licenses

Licenses must be obtained by November 15th of each year for the following year. Failure to obtain a license by January 31st of the following year will result in a penalty. Rental License fees include 2 inspections (1 initial inspection & 1 re-inspection).

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|--|--|
| Rental License | \$75 per unit |
| Late Fee | \$65.00 |
| Additional Inspections | \$50.00 |
| Failure to Grant Access/No Show | \$100.00 |
| Cancellation without more than 24 hour Notice | \$100.00 |
| Renting without a valid Rental License | Double the Rental License + Penalties |

Stop Work Order/Condemnation

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|------------------------|-----------------------------------|
| Placard Removal | \$75.00 + \$25.00 per Unit |
|------------------------|-----------------------------------|

Property Abatement

Where Municipal resources are used to abate property maintenance violations, property owners will be charged the following cost of services.

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|--------------------------------------|-----------------|
| Laborer (per man/per hour) | \$14.00 |
| Equipment (per man/per hour) | \$17.00 |
| Chainsaw (per day) | \$55.00 |
| Miscellaneous tools (per day) | \$25.00 |
| Dump Truck (per hour) | \$75.00 |
| Bucket Truck (per hour) | \$125.00 |
| Sweeper (per hour) | \$125.00 |
| Dumping Fee (per ton) | \$75.00 |

Board Up Permit

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|---|-----------------|
| Board Up Permit (3 or more openings) | \$100.00 |
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