



Municipality of Norristown
 Department of Building & Code Enforcement
 235 E Airy Street, Norristown, PA 19401
 Phone: (610) 270-0441 Fax (610) 279-7548



Rental De-Registration Request

I, _____, hereby make request on this date _____ to the Municipality of Norristown’s Department of Building & Code Enforcement to de-register my rental property located at _____ . I understand that by de-registering this property as a rental that the property loses its status as a rental property within the Municipality, and should I wish to rent this property in the future I will complete the required applications and inspections prior to renting the property. Furthermore, I understand that should the Department of Building & Code Enforcement find that I am renting the property without a required Rental License after having granted my request for de-registration that I will be subject to any fines and/or fees as defined in the Municipality of Norristown’s Rental Property Ordinance Chapter 245. The Municipality may contact me with any questions or concerns regarding this property by using any of the below contact information.

Property Owner (Print): _____

Owner Mailing Address: _____

Owner Phone: _____ Owner Email: _____

Once received, you will receive written notification from the Municipality of Norristown within 5-7 business days.

The information provided in this Application is true and correct to the best of my knowledge, information and belief and that these statements are made subject to the penalties of 18 Pa. C.S.A. Section 4904 relating to unsworn falsification to authorities.

X _____
 Signature of Property Owner

 Date

FOR OFFICE USE ONLY

Date of Application: _____

Received By: _____

Approved Denied Date: _____

Code Official: _____

SWORN AND SUBSCRIBED before me

This _____ day of _____, 20____

 Notary Public

My Commission Expires: _____