

IF YOU ARE ROBBED

- ▣ STAY CALM..
 - ▣ DON'T BE A HERO!
 - ▣ Activate an alarm **ONLY** if you can do it secretly.
 - ▣ Try to get a good look at the robber so that you can describe him later. Make mental notes of race, age, sex, height, weight, hair and eye color, build, and clothing. Note anything unusual about the robber, such as scars, tattoos, strange mannerisms or speech patterns.
 - ▣ Note the type, size and color of the weapon used.
 - ▣ Note the direction of the robber when he leaves
 - ▣ Try to get a description of the vehicle **ONLY** if you can do so without putting yourself in harm's way.
- After the robbery:
- ▣ CALL THE POLICE IMMEDIATELY.
 - ▣ DO NOT TOUCH ANYTHING THE ROBBER HAS TOUCHED.
 - ▣ TRY AND RECALL AS MUCH AS YOU CAN ABOUT THE ROBBER.
 - ▣ If there are any witnesses, ask them to remain until the police arrive. If they are unable to stay, get the witness' name, address, and phone number.
 - ▣ Ask all the witnesses to write down their account of the robbery, including suspect information.



NORRISTOWN POLICE DEPARTMENT

Robbery Prevention Tips

NORRISTOWN POLICE DEPARTMENT

235 East Airy Street
Norristown, PA 19401

Emergency Call 9-1-1
Non-Emergency Number (610)270-0977
www.norristown.org



BE ALERT!

- ☑ TRUST YOUR INSTINCTS
- ☑ SHOW CONFIDENCE
- ☑ DON'T LOOK LIKE AN EASY TARGET
- ☑ BE OBSERVANT
- ☑ REMAIN ALERT AND OBSERVE PEOPLE AROUND YOU.



AT HOME:

- ☑ Do not allow strangers into your home, even if they are hurt or say they need help. Keep the door locked and call the police.
- ☑ Do not advertise that you live alone.
- ☑ Don't be afraid to call the police to investigate suspicious circumstances, unusual people or strange noises. It is better to be safe than sorry.
- ☑ When you move into a new home, change the locks.
- ☑ Keep your curtains or shades closed at night, and doors and windows locked. If it is warm and you leave your door open for circulation, keep the screen door locked.
- ☑ Don't leave notes on your door announcing when you will be home.
- ☑ Keep outdoor lights on at night.
- ☑ If you arrive home and your door is open or things appear to be out of place - don't go in your home. Leave and call the police.

ON THE ROAD

- ☑ Know your destination and have a planned route of travel.
- ☑ Keep your car in gear, doors locked, windows rolled up.
- ☑ Stay alert and aware of your surroundings, especially at intersections and stop lights.
- ☑ Park in areas that will be well lit when you return.
- ☑ There is safety in numbers! Walk with friends or a in a group.
- ☑ Don't advertise. If you are out at night, don't wear expensive or fancy looking jewelry.
- ☑ If someone tries to get in your car while you are stopped - drive away quickly.
- ☑ Don't use ATM machines at night. Plan ahead and get your cash during safer times. Use ATM machines that are very visible. Avoid isolated ATM machines.
- ☑ Keep any valuables in the trunk, or in a locked glove compartment.
- ☑ Walk in open, well lit areas.
- ☑ Avoid carrying a purse, if you can. If you must, carry your purse securely and close to your body. Do not allow your purse to hang free from your hand.

AT WORK:

- ☑ Keep your front doors and windows clear of signs and posters to allow good, two way visibility.
- ☑ Keep the outside of your business well lit at night.
- ☑ Make sure your cash register area is clearly visible to outside observers.
- ☑ Practice good cash control.
- ☑ Don't keep large bills under the cash drawer.
- ☑ Use video camera surveillance and make it well known.
- ☑ Always have at least two clerks working at night.
- ☑ Vary the times and routes that you use to go to the bank. Make deposits as often as possible, never less than once a day.
- ☑ Be alert for "customers" who seem to be loitering or glancing around the store while appearing to shop or browse through a magazine.
- ☑ Watch for suspicious persons outside the business - especially in parked cars.
- ☑ If you see someone who is acting suspicious inside or outside, call the police to have them checked out.
- ☑ Two persons should be on hand at opening and closing times.
- ☑ At opening time, one person should enter the store and check to see if it has been disturbed.
- ☑ Before closing, one person should check the office, back rooms and rest rooms to make sure no one is hiding inside.
- ☑ Keep side and back doors locked. Have employees use the main entrance, if possible.