RESOLUTION NO. 20-75 of 2020

A DISPOSITION RESOLUTION FOR THE DESTRUCTION OF SPECIFIC RECORDS

WHEREAS, by virtue of Resolution 07-130, adopted August 7, 2007, the Municipality of Norristown declared its intent to follow the schedules and procedures for the disposition of records as set forth in the Municipal Records Manual adopted on July 16, 1993, revised on December 16, 2008, and as amended on July 23, 2009; and

WHEREAS, in accordance with Act 428 of 1968, each individual act of disposition shall be approved by resolution of the governing body of the Municipality.

NOW, THEREFORE, BE IT RESOLVED that the Municipal Council of the Municipality of Norristown, in accordance with the above cited Pennsylvania Municipal Records Manual, hereby authorizes the disposition of the following public records:

- Finance Department records
  - 1999 check copies
  - 2007 Vendor licenses
  - 2007 Zoning payments
  - 2008 – 2011 Accounts payable invoices
  - 2008 – 2016 Tax bills
  - 2009 Berkheimer receipts
  - 2010 Tax ledger
  - 2011 – 2015 Complus reports
  - 2014 – 2015 Tickets & citations
  - 2015 & 2017 District Court receipts
  - 2015 – 2018 Parking tickets
  - 2015 Tax assessment
  - 2017 Returned tax bills
  - 2017 Meter collection reports

- Police Department records
  - 2002 – 2011 Robbery, Burglary, Theft, Arson and Miscellaneous (Adult & Juvenile)

ENACTED and ORDAINED this 1st day of September 2020.

Municipality of Norristown
Municipal Council

By: ________________________________
Derek Perry
Council President

Attest ______________________________
Crandall O. Jones
Municipal Administrator