



Citizen Board Appointment Application

Municipality of Norristown | Office of the Municipal Administrator

Thank you for your interest in serving on one of the Municipality's citizen boards & committees! The information contained on this form is for the use of Municipal Council in order to fill vacancies on Norristown's citizen boards, commissions, authorities, committees, and/or quasi-judicial boards. Available citizen boards include:

- | | | |
|-----------------------|---------------------------|--|
| Zoning Hearing Board | Planning Commission | Historical Architectural Review Board |
| Recreation Committee | Shade Tree Commission | Blighted Property Removal Committee |
| Board of Code Appeals | Civil Service Commission | Human Relations Commission |
| Design Review Board | Municipal Waste Authority | Keep Norristown Beautiful Advisory Board |

Application forms may be submitted at any time during the year and will be reviewed by Council when vacancies occur. Please note that some citizen boards have specific requirements. Be sure to check our website for those requirements and for any vacant positions as they become available.

(Please type or print)

Applicant Name:			
Home Address:			
City, State, Zip:			
Home Phone:		Cell Phone:	
Email:			

Board, Commission, Committee, Authority, or Quasi-Judicial Board to which you are applying:

First Choice: _____

Second Choice: _____

If you are currently serving on a citizen board and desire to be re-appointed, the Municipality asks that you submit a new appointment application in your final year PRIOR to the expiration of your term.

Community Service (List boards, commission, committee, authorities, and/or quasi-judicial boards currently serving or having served)

Have you ever worked for the Municipality of Norristown? Yes _____ No _____
 (If yes, please list dates, name of departments, and dept. supervisor)

Are you related to any employee or appointee of Norristown Municipality? Yes _____ No _____
 (If yes, please indicate name of individual, their department, & relationship)



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Rules of law and ethics prohibit members from participating in and voting on matters in which they have a direct or indirect financial interest. Are you aware of any potential conflicts of interest which may develop from your occupation or financial holdings in relation to your responsibilities as a member of any Municipal board to which you seek appointment?

(If yes, please explain on a separate sheet of paper)

Yes _____ No _____

Have there been, or are there now, any personal or business circumstances which might reflect adversely on the propriety of your serving as a member of any Municipal board to which you might be appointed?

(If yes, please explain on a separate sheet of paper)

Yes _____ No _____

Have you ever been convicted in any jurisdiction of (a) a felony or (b) a misdemeanor other than a minor traffic violation?

(If the answer to either (a) or (b) is "yes", please provide the details of each conviction including the date of the conviction, and the court and jurisdiction in which you were convicted. Use a separate sheet of paper)

Yes _____ No _____

*Norristown Municipality reserves the right to conduct a criminal background check on each application. Norristown Municipality may, but will not necessarily, reject an applicant because of a record of a criminal conviction.

Furnish brief response to the following questions:

What specifically in your background, training, education, or interests qualifies you as an appointee?

What do you see as the objectives and goals of the Citizen Board in which you seek appointment and how would you help achieve these objectives and goals?

I hereby certify that the information contained in this application is correct to the best of my knowledge and that I am qualified to hold position for which this application is made. Further, I understand that my misrepresentation or omission of information requested in this application may be cause for disqualification or removal and that the Municipal Council of Norristown may suspend or remove any member of any board for malfeasance, misfeasance, neglected duty, or other reason determined by Council that would adversely impact the Municipality.

Signature: _____

Date: _____

Please submit this completed application with a copy of your resume and any other supplemental information which you feel may assist the Municipal Council in its evaluation of any application to chenry@norristown.org or mail to:

**Office of the Municipal Administrator
Municipality of Norristown
235 East Airy Street
Norristown, PA 19401**