



Citizens' Leadership Academy SCHEDULE

Thursdays, 6:00 – 7:30 p.m.
Municipal Hall Council Chambers

- April 7 (Wednesday) Orientation & Office of the Municipal Administrator
- Municipal Administrator, Crandall O. Jones
 - Public Information, Kevin Tustin
 - Keep Norristown Beautiful, Lisa Howdyshell
- April 15 Finance Department
Taxes, fees, payroll: What else does finance do?
Group project: Build a budget.
- April 22 Emergency services (Police and Fire)
Overview of police and fire services
Group project: Create a community safety outreach plan.
- April 29 Public works and recreation
Overview of how we maintain our infrastructure.
Group project: Create a capital improvement plan.
- May 6 Planning and community development.
What is zoning and planning? What is ZHB?
Group project: Approve/deny a proposed building/business seeking variance.
- May 13 Building Enforcement & Codes/HARB
Why do we have codes?
Housing Registration & Inspections.

General Review of all other Codes/Ordinances we enforce.

Group project: Create a new chapter/section of the Municipal Code to ensure the safety of town.

May 20

Municipal Council

After going through all of the departments, council enacts policy and legislation to make sure the municipality is safe and financially secure.

Group project: How do I engage constituents with their local government?

June 1

Certificate presentation at Council Meeting at 7:30 P.M.