

**MUNICIPALITY OF NORRISTOWN
A HOME RULE MUNICIPALITY
MONTGOMERY COUNTY, PENNSYLVANIA**

RESOLUTION NO. 17-151 of 2017

A RESOLUTION OF THE MUNICIPALITY OF NORRISTOWN, MONTGOMERY COUNTY, PENNSYLVANIA, APPROVING AN AMENDMENT TO THE RULES AND REGULATIONS OF THE NORRISTOWN CIVIL SERVICE COMMISSION, TO REFLECT CURRENT FIRE DEPARTMENT POLICY FOR QUALITIFICATIONS REQUIRED FOR ENTRY LEVEL FIREFIGHTERS AND TO AWARD ADDITIONAL POINTS TO ENTRY LEVEL FIREFIGHTER CANDIDATES WHO HAVE ACTIVELY SERVED AS A VOLUNTEER WITH THE NORRISTOWN FIRE DEPARTMENT

WHEREAS, the Rules and Regulations of the Norristown Civil Service Commission (the "Rules and Regulations") and the Pennsylvania Borough Code (the "Borough Code") provide that the Norristown Civil Service Commission (the "Commission" shall have the power to amends its Rules & Regulations; and

WHEREAS, the Rule and Regulations and Borough Code provide that before any such amendments to the Rules and Regulations become effective, those changes must be approved by the Norristown Municipal Council; and

WHEREAS, the Norristown Fire Department (the "Department") wishes to amend the Rules & Regulations to reflect current Department policy as to requirements for application for the position of entry level firefighter; and

WHEREAS, the Department wishes to encourage and reward volunteers within their department; and

WHEREAS, the Commission proposes certain amendments to the present Rules & Regulations to reflect these requested changes;

NOW, THEREFORE, be it and it is hereby **RESOLVED** by the Norristown Municipal Council as follows:

It is hereby recommended that the Rules and Regulations of the Norristown Civil Service Commission be amended in accordance with the authority granted to the Commission by the Rules & Regulations and the Pennsylvania Borough Code, and that the Norristown Municipal Council approve the requested amendments as follows:

Section 3.5 of the Rules & Regulations is hereby amended as follows:

Section 3.5 Qualifications of Applicants

- A. **General Qualifications:** At the time of application for any position in the Police or Fire Department, every Applicant shall possess a diploma from an accredited high school or a graduate equivalency diploma. In addition, every Applicant must be a United States citizen. Be physically and mentally fit to perform the full duties of a Police Officer or Firefighter, and prior to appointment, possess a valid motor vehicle operator's license issued by the Commonwealth of Pennsylvania.
- B. **Qualifications for Police Department:** Applicants for any position in the Police Department must either have successfully completed the training and education prescribed by the Municipal Police Education and training Act ("Act 20"). 53 Pa.C.S.A. § 2161 et seq., or be eligible for Act 120 certification. [Amended 12.21.16.]
- C. **Qualifications for Fire Department:** All applicants for an entry level position in the Norristown Fire Department must present proof of the following at the time of application:
- (1) Firefighter Level II Certification in accordance with the Nation Fire Protection Association (NFPA) 1001 consensus standards.
 - (2) Hazardous Materials Operations Certifications. Either the full course within the last 12 months, or a refresher course within the last 12 months, from an approved training facility for Hazardous Materials Operations in accordance with the NFPA 472 consensus standards.
 - (3) Emergency Vehicle Operator Training – Fire Apparatus or equivalent
 - (4) Pump Operations Course or equivalent

Section 4.6 (C) of the Rules & Regulations is hereby amended as follows:

Section 4.6 Additional Points

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- C. **Police Department:** Any applicant for the position of entry level police officer who has successfully completed the Greater Norristown Area Law Enforcement Explorer Program shall receive an additional five (5) points on top of their total score if that Applicant received passing scores on all of the examinations required for the entry level position. Applicants are responsible for providing proof of successful completion of the Explorer Program by supplying written confirmation or certification from the Advisor of Post #752.

- D. **Fire Department:** Any applicant for the position of entry level firefighter who meets all of the general qualifications as outlines in section 3.5 and has actively served as a volunteer firefighter within the Norristown Fire Department for at least 12 months prior to the time of application, and who was on scene for at least 10% of his or her member company emergency calls shall receive an additional five (5) points on top of their total score if the applicant has received passing scores on all of the required examinations. A letter by the Chief of the Norristown Fire Department confirming such services must be submitted at the time of application.

ENACTED and RESOLVED this 5th day of September, 2017.

**Municipality of Norristown
Municipal Council**

By: _____

Sonya Sanders
Sonya Sanders
Council President

Attest _____

Crandall O. Jones
Crandall O. Jones, ICMA - CM
Municipal Administrator

