

MUNICIPALITY OF NORRISTOWN
A HOME RULE MUNICIPALITY
MONTGOMERY COUNTY, PENNSYLVANIA

RESOLUTION NO. 22-59 of 2022

A RESOLUTION OF THE COUNCIL OF THE MUNICIPALITY OF NORRISTOWN AUTHORIZING A CONTRACT FOR THE EXPENDITURE OF DOCUMENT MANAGEMENT SERVICES AND LASERFICHE SOFTWARE IN THE AMOUNT OF \$310,688.50 FROM SCANTEK, A COSTARS VENDOR.

WHEREAS, under §4-35 of the Administrative Code the Municipality is permitted to enter into contracts for purchases pursuant to the thresholds in the Administrative Code as amended from time to time and set forth in the Pennsylvania Department of Labor & Industry Bulletin; and

WHEREAS, under §4-35 all contracts for purchases in excess of \$21,900 must be awarded to the lowest bidder after due advertising unless the contract does not require competitive bidding because under §4-35(5)(a)(7) purchased through a state approved agency, COSTARS; and

WHEREAS, under §4-35 the Director of Finance has certified to the Municipal Administrator that sufficient unencumbered funds are available for the purchase; and

WHEREAS, the Municipal Solicitor has reviewed all relevant purchase and contract documents;

NOW THEREFORE BE IT RESOLVED that the Council of the Municipality of Norristown hereby approves the purchase of document management services and Laserfiche software as being necessary and/or in the best interests of the Municipality and authorizes Scantek Infomanagement Solutions to provide document management services and Laserfiche software reflected in the proposal dated September 19, 2022 in the total amount of \$310,688.50; and

BE IT FURTHER RESOLVED that the Municipal Administrator and the Director of Finance or their designee, is authorized to take all necessary actions to complete the purchase including execution of the Agreement and any related documents.

RESOLVED AND ADOPTED this 4 day of October, 2022.

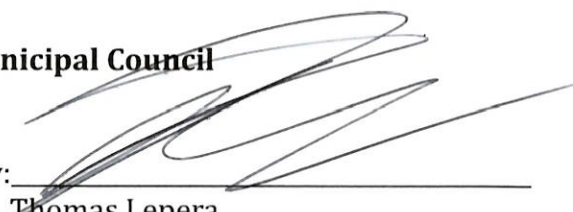
Municipality of Norristown

Attest


Crandall O. Jones
Municipal Administrator/Secretary

Municipal Council

By:


Thomas Lepera
Council President