

STORMWATER AUTHORITY BOARD MEETING MINUTES
THURSDAY, SEPTEMBER 1, 2022

CALL TO ORDER

The Stormwater Authority Board Meeting was called to order by Board President, Rebecca Smith, on Thursday, September 1, 2022 in the Montgomery County Intermediate Unit 23, 2 West Lafayette Street, 1st Floor, Norristown, PA 19401.

There was a **Moment of Silence** followed by the **Pledge of Allegiance**.

ROLL CALL

The following Board members were present:

Rebecca Smith
Christine Fleming
Matthew Moyer

Not present:

Thomas Lepera
Michael Ludwig

Also present were:

Allison Lee, Pennoni Engineering
Kathy Pfister, Director of Finance

MOTION TO APPROVE MINUTES

Allison Lee, Municipal Engineer, requested corrections in the Minutes: In the last paragraph, the dates for the re-bid advertisement should read August 9th and 15th and the pre-bid date should read August 16th and the bid opening on August 24th.

There was a **motion by Christine Fleming, seconded by Matthew Moyer**, to approve the Minutes with the corrections from the August 4, 2022 Stormwater Authority Meeting. **The motion passed 3-0.**

ANNOUNCEMENTS - None.

PRESENTATIONS:

Stormwater Billing Format Discussion

Kathy Pfister, Finance Director, connected Crandall Jones, Municipal Administrator, to the meeting via conference call.

Ms. Pfister explained that the Board was provided with sample bills. She asked the Board if there were any questions.

Rebecca Smith, President, pointed out that the quarterly coupons were out of order. Ms. Pfister said she would look into the order of the coupons.

Matthew Moyer suggested that maybe the discount information going across was a bit confusing.

Christine Fleming asked if payment was only by check. Ms. Pfister stated there will also be online payments.

There was a **motion by Matthew Moyer, seconded by Christine Fleming**, to approve the Stormwater Billing format. **The motion passed 3-0.**

Public Comments - None.

ITEMS FOR DISCUSSION/APPROVAL

2022 Stormwater Project Bid Numbers

Allison Lee explained that 2 bids were received on Penn Bid with the low bidder being Amrit, Inc. of Wayne, PA in the amount of \$565,583. Ms. Lee noted that this company provided references including PA Suburban Water and they offer an apprenticeship program for employees. She said that the Public Works Director recommends this company. He submitted an RCO. Ms. Lee added that the approved CIP Budget is \$500,000 so to cover the overage, she noted that Mr. Odenigbo will look into the Operating Budget. She also said he recommends waiving the 12-day waiting period for the RCO.

Ms. Lee also explained that the scope of the milling/paving contract has changed to just the bottom of the pipe being lined. The paving won't be done until the following year as one project.

Mr. Matthew Moyer asked if there was consideration to break apart the Curve and Cement work as a line item.

Ms. Rebecca Smith asked what the timeline is. Ms. Lee said that it should be around 90 days depending on supply availability.

Ms. Christine Fleming asked if the equipment was purchased. Ms. Pfister told her that the equipment manager is obtaining new prices for the Public Works Director to review.

There was **a motion by Christine Fleming, seconded by Matthew Moyer**, to approve the lowest bidder, Amrit, Inc., and the 12-day RCO requirement waiver. **The motion passed 3-0.**

DEPARTMENTAL REPORTS

Financial Status Report

Kathy Pfister stated that she will sit down with the Public Works Director to review the initial 2023 Budget.

She said that she will bring a proposed budget which includes the originally approved CIP and the Public Works Director will prioritize the projects and bring the numbers to the next meeting.

She added that they will look into the synergy between the Municipality and the Stormwater Authority regarding shared equipment.

ADJOURNMENT

There was **a motion by Christine Fleming, seconded by Matthew Moyer**, to adjourn the Stormwater Authority meeting. **The motion passed 3-0.**

Respectfully submitted,

Roseann M. Santangelo
Municipal Clerk