

**NORRISTOWN MUNICIPAL STORMWATER AUTHORITY**  
**BOARD MEETING MINUTES**  
**THURSDAY, NOVEMBER 3, 2022**

**CALL TO ORDER**

The Stormwater Authority Board Meeting was called to order by Board President, Rebecca Smith, on Thursday, November 3, 2022 in the Montgomery County Intermediate Unit 23, 2 West Lafayette Street, 1<sup>st</sup> Floor, Norristown, PA 19401.

There was a **Moment of Silence** followed by the **Pledge of Allegiance**.

**ROLL CALL**

The following Board members were present:

Rebecca Smith  
Christine Fleming  
Michael Ludwig  
Matthew Moyer

Not present:

Thomas Lepera

Also present were:

Crandall Jones, Municipal Administrator  
Allison Lee, Pennoni Engineering  
Amanda Ciarlante, Assistant Finance Director

**MOTION TO APPROVE MINUTES**

There was a **motion by Christine Fleming, seconded by Michael Ludwig**, to approve the Minutes from the October 6, 2022 Stormwater Authority Board Meeting. **The motion passed 4-0.**

**ANNOUNCEMENTS** - None.

**PUBLIC COMMENT** - None.

## **FINANCE**

### **2023 Budget and CIP approval**

Ms. Amanda Ciarlante, Assistant Finance Director, conducted a Power Point which showed the Stormwater Authority's Revenue total is \$1,892,927 and the Expenditures total is \$1,892,927 which indicates a balanced budget. She provided a breakdown of the items making up the Revenue and the Expenditures. Ms. Ciarlante explained that the CIP was moved from 2022 when the vehicles were ordered but will not be received until 2023-24.

There was a **motion by Matthew Moyer, seconded by Michael Ludwig**, to adopt the 2023 Budget and CIP. **The motion passed 4-0.**

### **Items for discussion/approval**

#### **Update on Stormwater Authority Operations**

Ms. Allison Lee shared that there has been a review of shop drawings and a construction schedule from the contractor. She noted that the Pipe Excavation project will proceed next week and the pipes are expected the week of November 14<sup>th</sup> for the Site 1 Buttonwood Street project on November 21<sup>st</sup> and the Site 5 project which is a Stormwater repair at Buttonwood and Sterigere on November 28<sup>th</sup>. She added that in December, the projects will be Hamilton and James, Wood & Astor and Sterigere Street at the ballfields in January/February 2023. There has been a delay in supply orders and all projects are weather permitting. Ms. Lee noted that comments were addressed regarding the Stormwater Ordinance update. She added that approval from Solicitor James Gallagher and the County is needed, then a Public Hearing and a Final Adoption. There had been development of base mapping for the GIS Mapping Services. Thomas Odenigbo, Public Works Director, needs to review the existing Stormwater map. She stated this could be added to Asset Management which is a benefit to the Stormwater Authority and the Municipality for the 5-year plan.

Ms. Lee provided information about the Small Water Grant through the PA ARPA Funds which is due December 21, 2022 which is for projects up to \$500,000 with a 15% match. It will be for projects that were unable to be done. She noted that 2 Resolutions are needed since it is Municipality and Authority owned. A 15% commitment letter is required which could come from Stormwater fees that were collected. Ms. Lee said that more information will be presented at the next meeting.

**ADJOURNMENT**

There was a **motion by Michael Ludwig, seconded by Christine Fleming**, to adjourn the Stormwater Authority meeting. **The motion passed 4-0.**

Respectfully submitted,

Roseann M. Santangelo  
Municipal Clerk